



**March 27, 2023**  
**9:00 a.m.-10:00 a.m.**  
**Courthouse Annex**  
**Social Services Conference Rm., 2<sup>nd</sup> Floor**  
**270 Hospital Road**  
**Quincy, CA 95971**

## **DRAFT MEETING Minutes**

- 1. ROLL CALL/INTRODUCTIONS:** Rachelle Hines, Chairperson. Cal to Order: 9:06 a.m.  
Commissioners Present: Rachelle Lee, Neal Caiazzo, Kendrah Fredricksen, Brenda Portee, Dana Loomis  
Commissioners Absent: Dwight Ceresola  
Staff Present: Pamela Becwar
- 2. APPROVAL OF MINUTES: January 9, 2023\* (5 Minutes)**  
**Motion: Neal Caiazzo**  
**Motion Carried: Kendrah Fredricksen**
- 3. FISCAL ITEMS (5 Minutes)**
  - a. Commission will take action to approve the Budget Schedule 2023-24\* Motion: Brenda Portee, Carry: Neal Caiazzo
- 4. Statutory Compliance Item (5 Minutes)**
  - a. Conflict of Interest – 700 Forms

For next year: Fill out on word and then commissioners only need to sign.

- 5. PUBLIC COMMENT** - none
- 6. REPORTS (30 Minutes)**
  - a. Executive Director Report: See separate report.  
ED has an office at Public Health.  
Children's Council committee is meeting to determine the gaps in CPS services, that the Children's Council can strategize and develop supports for child abuse prevention.  
Dana Loomis: Children's Council may be having a decline in participation because of people not being used to going or the Zoom meetings are not accessible and their may be some infrastructure issues. Need to reach out to members and at the next meeting the Chair will present a white paper on plans.
  - b. Commissioner Report(s): Commissioners may report on local, state, or federal issues relating to children ages 0-5 and their families

Rachelle: Attended the Family Empowerment Special Needs Parent Café. There is another one coming up for Families with children 0 – 3. There were not well publicized.  
Comments about the High Sierra Parent Conference, Head Start staff were glad to go while Lassen was having their training.

- 7. PROGRAM DEVELOPMENT AND BUDGET REVIEW (15 Minutes)**
  - a. First 5 Plumas, Executive Director

ED presented on the fiscal projections and fund balance. Recommend to keep the current fund balance but not having any deficit spending.

Commission would like to know what other small counties actually have for a Fund Balance and what is that in terms of the amount of time (e.g. 2.5 years of Prop 10 and SCPFA). What is the rationale for the 2.5 years of funding? ED will ask the EDs at the small-county ED meeting.

Brenda: Head Start staff are Parent Café facilitators

**8. PUBLIC COMMENT - none**

**9. NEXT MEETING DATES:**

◆ April 24, 2023 ◆ May 1, 2023 (Quincy) ◆ June 5, 2023 (Quincy)

**10. ADJOURNMENT - 10:15 a.m.**

## Executive Director's Report

Becwar  
2023



Pamela  
March 27,

### For Commissioners:

#### Advocacy Day FIRST 5 ASSOCIATION TRAINING DAY,

April 13, 9:00 AM – 10:30 AM

<https://us06web.zoom.us/j/84391201768?pwd=MUN6cTVrenJzNzRaRmswY2x0OEJVT09>

Meeting ID: 843 9120 1768 Passcode: 679418

**April 19:** Advocacy Day - <https://app.box.com/s/s2dtj04oe2cagnsjsplmovtimgsr9r7>

### Reports Submitted:

January 31, SPCFA invoices submitted.

2022 Government Compensation in California Report

PDG-R Quarterly Report

SAM.gov unique entity ID number issued.

### Activities/Topics:

Home Visitation Contracts:

ED met with all grantees and have provided a Contract Renewal Application to grantees. This will give grantees to articulate what services they would like to provide, how they would will measurable outcomes, and what data system they will use. The First 5 Plumas data system is available but required model programs (e.g. Parents As Teachers) may have data collection requirements and we want to provide flexibility to the programs. First 5 Plumas will provide technical assistance to the programs.

ASQ/Help Me Grow Planning:

First 5 Plumas trained 9 service providers on the ASQ Online. We have also promoted ASQ Online and Imagination Library on flyers distributed at 20,000 Lives, the High Sierra Parent Conference, and through the First 5 Plumas newsletter.

Coordination of Help Me Grow: First 5 Plumas is meeting with Help Me Grow national affiliate tomorrow. 211 is not necessary for a Help Me Grow system in Plumas County.

High Sierra Parent Conference: 37 attendees

Children's Fair: May 13, 2023, 10 a.m. to 3 p.m.

Kindergarten Round Up: First 5 Plumas will be at the Kindergarten Round Up events next week at Greenville and Chester. The LPC is attending Portola and Quincy and will be giving out materials and conducting a survey that helps support kindergarten readiness.

Partnership Healthcare Plan – F5 MOU delayed to January 2025.

MHSA has announced changes that include the elimination of Prevention and Early Intervention.

### **ED Meetings Attended:**

January 10: Plumas Rural Services (Paula Johnston and Nina Peay) – 211 and Help Me Grow, Jeenie Interpreter, Behavioral Health discussion.

January 11: Children’s Council meeting, SPCFA ED meeting

January 12: First 5 Association ED Call

January 13: High Sierra Parent Conference, Check-in with First 5 Nevada about in-house evaluation

January 17: MHSA Coordinator (Christy Pierson), Home Visiting Coalition RFA Regional Planning, SPCFA meeting (Silvia Flores)

January 19: SEI check-in

January 23: First 5 Modoc, Ellen Vieira Check-in

January 24: Plumas Charter School Pathways Collaboration

January 25: Children’s Council, SEI database meeting, F5CA Association HV RFA meeting

January 26: Quarterly Grantee Meeting, Rachael Brothers LPC

January 27: Brenda Lory

January 30 – February 1: First 5 Summit, San Diego

February 2: SEI Database

February 3: ASQ Planning Meeting (Bob and Liz)

February 7: PRS 211 Planning meeting, HVC RFA meeting

February 8: Oral Health Coalition meeting, Small County ED meeting

February 9: F5 Association ED call, Plumas County Library Collaboration, LPC Meeting

February 10: Children’s Council, First5 Plumas Commission Chair check-in

February 14: HV RFA TA, Brenda Lory Check-in

February 15: Roundhouse Grantee meeting

February 16: Regional HVC RFA discussion, First 5 NE Regional meeting, Partnership Healthcare Plan regional rep meeting, Data Manager check-in

February 21: Plumas Sierra OB outreach

February 22: El Grantee meeting, SELPA Director, Jessica Stone

February 24: High Sierra Parent Conference planning meeting

February 27: ASQ Online training

February 28: First 5 Butte Help Me Grow collaboration, Region 2 HUB meeting

March 1: ASQ Online follow up with Liz and Brenda

March 2: Primary Prevention Planning

March 3: CYBHI EBP/CDEP Grant TA

March 8: First 5 Plumas Commission chair check-in, Small County ED meeting

March 9: F5 ED call, Home Visiting Regional Technical Assistance (HV-RTA) FAQ

March 13: Children's Council chair check-in

March 15: Family First grantee meeting, PUSD/PCOE Grantee and Partnership Meeting (Kristy Warren and Jessica Stone)

March 16: ASQ Service Provider Training, F5 Butte Mentoring

March 18: High Sierra Parent Conference!

March 20: Brenda Lory Check-in

March 21: Parents As Teachers (database meeting)

March 22: 20,000 Lives Meeting

March 23: PH Database Manager meeting

March 24: Public Health (Nicole) Collaboration

March 27: First 5 Plumas Commission meeting