



April 7, 2025

9:30 a.m.-11:30 a.m.

[Teams Meeting Link](#)

Meeting ID: 280 707 198 961

Passcode: bBA4sh

Public Health Conference Room,

270 Hospital Road, Suite 206, Quincy, CA

DRAFT MEETING AGENDA

- 1. ROLL CALL/INTRODUCTIONS:** Dana Krinsky, Chairperson
- 2. APPROVAL OF MINUTES: February 3, 2025*** (5 Minutes) **ACTION**
- 3. FISCAL ITEMS** (10 Minutes)
 - a. Commission will take action to accept the Quarterly **Budget Report Q3 FY 24-25** (budget will be provided after the third quarter ends, March 31, 2025) **ACTION**
 - b. Commission will take action to approve the **Budget Calendar 2025-26*** **ACTION**
- 4. PUBLIC HEARING-Statutory Compliance Item** (20 Minutes)
 - a. Commission will take action to approve the [First 5 Plumas Strategic Plan FY 2020-2025](#) **ACTION**
 - b. Commission will take action to approve the [First 5 California Annual Report](#) **ACTION**
(Summary of First 5 CA Annual Report is included in the ED Report and report includes highlighted areas of interest for First 5 Plumas Commissioners)
- 5. PUBLIC COMMENT**
- 6. PROGRAM DEVELOPMENT** (40 minutes) **DISCUSSION**
 - a. Strategic Planning Priorities and Commissioner Interviews - Update from Jim Wright, ASR (30 minutes)
- 7. REPORTS** (30 Minutes) **DISCUSSION**
 - a. Executive Director Report*, Pamela Becwar
 - b. Playgroup Expansion, Alicia Kerr, Family Services Coordinator
 - c. Commissioner Report(s): Commissioners may report on local, state, or federal issues relating to children ages 0-5 and their families.
- 8. PUBLIC COMMENT**
- 9. NEXT MEETING DATES:** ♦ **May 5, 2025** ♦ **June 2, 2025**
- 10. ADJOURNMENT**

Anyone wishing information on the PCCFC agenda, OR disability related accommodations, should contact; Pamela Becwar, Executive Director, either by telephone (503)-924-9140, in writing, First 5 Plumas 270 Hospital Road Suite 206, Quincy, CA 95971, or by email at first5plumas@gmail.com
The order in which agenda items are considered may be subject to change.
Agenda Items listed with an asterisk * are included in the Commission board packets.
Public Comment may be made prior to and during any Commission Action items



Plumas County Children and Families Commission

February 3, 2025

9:30 a.m.-11:30 a.m.

Public Health Conference Room, 270
Hospital Road, Quincy, CA

DRAFT MEETING Minutes

Call to order: 9:32

1. ROLL CALL/INTRODUCTIONS: Dana Krinsky, Chairperson

Present: Dana Krinsky, Melissa Smith, Brenda Poteete, Courtney Schrammel

Absent: James Wilson, Dwight Ceresola

Staff: Pamela Becwar, Alicia Kerr

Public: Ashley Simpson, Jessica Coehlo, Lauren Davis, Tina Venable, Laura Atkins, Serena Troupe, Dorrie Philbeck, Jana McDowell, Aimee Heaney

2. APPROVAL OF MINUTES: December 2, 2024

Motion to approve: Courtney Schrammel

Second: Melissa Smith

Motion carried.

3. FISCAL ITEMS

a. Commission took action on the Quarterly Budget Report FY 2024-25

Motion to approve: Brenda Poteete

Second: Melissa Smith

Motion carried.

b. Contract with ARS for Strategic Plan, \$16,450 (**\$17,000**)

Motion to approve: Melissa Smith

Second: Courtney Schrammel

Motion carried.

4. PUBLIC COMMENT - none

5. Commission Membership

a. Commission took Action on an appointment for membership for applicant, **Ashley Simpson**.

Motion to approve: Brenda Poteete

Second: Melissa Smith

Motion carried.

6. REPORTS

a. Executive Director's Report (submitted)

b. Commissioner's Reports-Commissioners may report on local, regional, or state issues that impact children ages 0-5 and their families.

Melissa: Struggling with PHP and youth will not allow kids to go to the doctor. Foster children are not getting care.

Notify CPS if the HV are seeing tox-positive cases. Mandated reporters are in the field. AB 2083 is a bill that allows cross agency communication.

Dana: Staff vacancy, MOU with PHD with Oral Health (Medi-Cal and urgent care), HV Coordinator: Jessica,
Brenda: Fully staffed, serving 2 year olds, lots of trainings will be needed and support, more children with special needs, March 15 parent training in Susanville.

Courtney: Children's Words and Music in April (second Words and Music)

Ashley: CASA is always looking for advocates and especially male advocates.

7. PROGRAM DEVELOPMENT

a. Commission will take action to approve the [First 5 Plumas Mid-Year Report](#)

Approved with amendment that includes a statement about additional data will be added to the Year End Report and the "other commission considerations".

Motion to approve: Courtney Schrammel

Second: Melissa Smith

Motion carried.

b. Home Visiting Program Updates –Dorrie shared about expansion HV - diapers, pull-ups, dental screenings, breastfeeding support.

8. PUBLIC COMMENT – Ashley Simpson: Any foster child who may need an extra voice, reach out to CASA.

9. NEXT MEETING DATES:

Public Health Conference Room, 207 County Hospital Rd, Quincy, 9:30 a.m. to 11:30 a.m. ♦

March 3, 2025 (canceled) ♦ April 7, 2025, ♦ May 5, 2025, ♦ June 2, 2025

10. ADJOURNMENT 11:27 a.m.

DRAFT BUDGET CALENDAR FY 25-26
Approved on: Proposed April 7, 2025



Timeline	Budget Tasks	Responsibility	Commission Action(s)
March	<ul style="list-style-type: none"> ● Submit FY Budget Calendar to PCCFC (April 7, 2025) 	Executive Director	Approval of next fiscal year's Budget Calendar
April	<ul style="list-style-type: none"> ● Prepare proposed next FY budget package for PCPHA 	PCPHA Fiscal Staff and ED	None
May	<ul style="list-style-type: none"> ● Prepare End-Of-The-Year Estimated Expenditure Report ● Finalize proposed budget based on projected revenues ● Submit Proposed Budget Package for Commission Stakeholder/Public input 	PCPHA fiscal staff and ED Executive Director Executive Director	None None-discussion only None-discussion only
June	<ul style="list-style-type: none"> ● Submit the Projected Expenditure Report to PCCFC, including GASB 54 Committed Funds Report ● Submit Proposed Budget Package to PCCFC for action 	Executive Director Executive Director	1) Acceptance of expenditure report and 2) Approval of GASB 54 committed funds categories Commission takes action on proposed budget for adoption
July 1st	<ul style="list-style-type: none"> ● Submit adopted budget for inclusion into the Plumas County budget 	Fiscal administrator and executive director	None
October	<ul style="list-style-type: none"> ● Prepare Actual Expenditure Report for previous fiscal year, including GASB 54 	Fiscal administrator, PCPHA fiscal staff, and ED	None
October	<ul style="list-style-type: none"> ● Submit Actual Expenditure Report to Commission, which includes revenue and GASB 54 (committed funds) report 	Executive Director	1) Acceptance of report 2) Approval of GASB 54 fund designations
July 1st-June 30th	<ul style="list-style-type: none"> ● Administer/Monitor Budget 	PCPHA fiscal staff and ED	None
July 1st-June 30th	<ul style="list-style-type: none"> ● Make amendments to adopted budget as necessary 	Executive Director submits when appropriate, any proposed budget amendments	Policy: Commission must approve budget amendments over \$5,000
October January and April	<ul style="list-style-type: none"> ● Prepare/Submit Quarterly Expenditures-To-Date Report 	Fiscal staff and ED	Acceptance of reports and approval of any GASB 54 designations

Executive Director's Report

Pamela Becwar

April 7, 2025



Statutory Compliance:

First 5 CA Annual Report Summary:

The [First 5 CA Annual Report](#), linked in the agenda, has **added highlights** for easy of reviewing for Commissioners. The areas of interest include:

First 5 CA goals (page 9)

Policy Agenda and funded projects (pages 12-29)

Results Areas (pages 30 to 37)

County Highlights (pages 39-73). County Highlights are county initiatives and projects and the text is highlighted to point to projects that First 5 Plumas may be interested in exploring.

First 5 Plumas Strategic Plan 2020 – 2025. Compliance with [Health and Safety Code \(HSC\) section 130140\(d\)](#). Upon Commission approval of Strategic Plan 2020-2025 - Will Emailed ASD-035 to statutorydocuments@first5.ca.gov. We will complete draft and approve Strategic Plan 2025-2030 in FY 25-26.

Submitted **2025 Annual Survey of Public Employment & Payroll E-3**

Plumas County Board of Supervisor consent agenda – membership approval

Project Updates:

Inclusive Early Education Workgroup meetings are successfully addressing barriers to inclusion, improve Child Find best practices, improving educational materials for Plumas County families who have children ages 0 to 5 who have disabilities, and develop an Inclusive Early Education plan.

Check out new Plumas County Early Intervention (ages 0 –to 3) and Special Education (ages 3-5) materials:

(DRAFT – not for circulation)

[Overview document for Developmental Concerns](#)

[Early Start for children ages 0 to 3](#)

[Transition from Early Start \(2 year olds\)](#)

[Special Education for 3 to 5 year olds](#)

[Lanterman Act provides access to lifelong disability services](#)

Infant/Child Mental Health: April is Child Abuse Prevention month and I will be presenting at the Connect the Dots training with Dana Nowling about the role of community supports in prevention titled, Looking into the Eyes of Young Children, April 10, 2025, 10:30 to 12. [Register here](#).

Plumas STARS: IMPACT funding will continue at least through 25-26. There are 28 sites participating in quality improvement through Plumas STARS. Plumas STARS has a funding gap of \$18,000 for the FY 25-26 but we anticipate 25-26 QCC Additional Funds.

CSPP Block Grant Funds First 5 Plumas took a lead role in applying for the **CSPP Block Grant**, with Feather River College as the LEA, as PUSD/PCOE continues to not able to apply for ECE funding. There is a continued lack of communication and PUSD has failed to apply for over \$200,000 over the last year.

Imagination Library: 293 enrollments, 149 graduated. Our goal is 350 for this year.

Budgetary Considerations:

First 5 Association Membership Dues will increase incrementally over the next 3 years:

24-25: \$4,075	25-26: \$6,500	26-27: \$8,500	27-28: \$10,500
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Proposed Budget Options Presentation

First 5 Plumas will have SPCFA through 2028 and the Commission will need to be prepared to submit a budget sometime this spring. It can be difficult to make budget revisions for SPCFA over the 3 year period and we should be anticipating having HV MOUs/contracts ready for the May Commission meeting.

First 5 Plumas Feasibility and Planning - Partnership Healthcare Plan

1. CHW Training (Alicia Kerr) and Supervisor Training (Pam): Complete May 2025
2. Attending Medi-Cal Learning Community (ongoing)
3. Meetings with PHP (including outreach to First 5 Lassen and EPHC)
Managed Care Community Reinvestment (2027)
4. TA with the HV-RTA Consultant, Oscar Flores about MOU and contract feasibility
5. Resource Development: IPP (possible future rounds - DHCS)
6. Cost Model: Prenatal to Five Fiscal Strategies to learn about the Cost Model tool they created for our region.