



August 5, 2024  
9:30 a.m.-11:30 a.m.  
[Teams Meeting Link](#)  
Public Health Conference Room  
270 Hospital Road, Quincy, CA 95971

## DRAFT MEETING AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Kendrah Fredricksen, Chairperson
2. **APPROVAL OF MINUTES: May 6, 2024** (page 2) **(5 Minutes)** **ACTION**  
**APPROVAL OF MINUTES: June 24, 2024** (page 4) **ACTION**
3. **Fiscal Items\* Commission will take action on the following budget item:** (pages 6-8) **(5 Minutes)**
  - a. GASB 54 Fund Balance Report as of June 30, 2024 **ACTION**
4. **Public Comment (5 Minutes)**
6. **Reports (30 Minutes) DISCUSSION**
  - a. Executive Director's Report (page)
  - b. Commissioner's Reports-Commissioners may report on local, regional, or state issues that impact children ages 0-5 and their families.
7. **Strategic Planning (60 Minutes)**

Strategic Plan Discussion - Visioning, Mission, and Frameworks

  - Review Legislation from Prop 10
  - Discuss Community Reports/Assessments
  - Discuss First 5 Plumas focus areas and frameworks
  - Vision Discussion and practical picture of desired future
8. **PUBLIC COMMENT**
9. **NEXT MEETING DATES:**

Commission meetings are the first Monday of each month unless noted otherwise.  
Meetings are from 9:30 a.m. to 11:30 a.m. in the Large Conference Room at Public Health in Quincy CA

**NEXT Meeting: September 9, 2024** 9:30 a.m. to 11:30 a.m. (Quincy)
10. **ADJOURNMENT**



May 6, 2024,  
9:00 a.m.-10:30 a.m.  
270 Hospital Road, Suite 206  
Large Conference Rm  
Quincy, CA 95971

## DRAFT MEETING MINUTES

### 1. ROLL CALL/INTRODUCTIONS: 9:05 a.m.

**Present:** Kendrah Fredricksen, KellyAnn Bonnell, Neal Caiazzo, Dwight Ceresola

**Absent:** James Wilson, Brenda Poteete, Dana Krinsky

**Staff:** Pamela Becwar, Alicia Kerr

**Public:** Rachael Brothers

### 2. APPROVAL OF MINUTES: April 15, 2024

Motion: Neal Caiazzo

Second: KellyAnn Bonnell

Motion carried

### 3. Commission Membership

#### a. Two-year re-appointment for membership of Commissioner, Brenda Poteete.

Motion: KellyAnn Bonnell

Second: Neal Caiazzo

Motion carried

### 4. PUBLIC COMMENT

KellyAnn reviewed the Commission Matrix and suggested recruiting in north county and to ask Kinderlin about student parents. Check to see if there an FRC Parent group. Add Commissioner recruitment to the homepage.

### 5. Fiscal Items – PUBLIC MEETING

#### a. Proposed Budget FY 2024-2025

##### 1. Commission discussion of Proposed Draft Budget 24-25

Will add Imagination Library to Professional Services.

##### 2. Commission review of the Draft Financial Plan FY 24-25.

No changes but Commissioner Bonnell can write grant resource plan.

### 6. REPORTS

a. Executive Director Report – Submitted in Packet

b. Commissioner Report(s): Commissioners may report on local, state, or federal issues relating to children ages 0-5 and their families

Alicia: She is working on the CHW Certification, a five-week training on grief and she continues to facilitate the play group (switching to outdoor this summer) and she is providing EI family supports.

KellyAnn: Special needs course is no longer being offered.

**7. Program Development**

**a. Commission approved the following service agreement contracts FY 24-25:**

1. PCCFC24-25PCPHA HV-\$100,000 Plumas County Public Health Agency
2. PCCFC24-25PCPHA DATA - \$8,500 Data Manager Contract
3. PCCFC24-25RC-\$30,000 Roundhouse Council-Home Visitation
4. PCCFC24-25EI-\$20,000 Plumas Unified School District Early Intervention
5. PCCFC24-25RBrothers
6. PCCFC24-25SN- \$6,000 Smith and Newell Audit Firm

Motion: Dwight Ceresola

Second: KellyAnn Bonnell

Roll Call: Kendrah Fredricksen, KellyAnn Bonnell, Neal Caiazzo, Dwight Ceresola

Motion Carried

**b. The Commission will consider a Meeting Schedule FY 2024-25 – Submitted**

Meeting Schedule: First Monday of the Month 9:30 a.m.to 11:30. Food.

Check with council: If the Commissioner's location is on agenda and if they allow others to attend at the location, as a public meeting location. Need to approve at the next meeting.

**8. PUBLIC COMMENT NONE**

**9. NEXT MEETING DATE: June 3, 2024, 9 a.m. (Quincy)**

**10. ADJOURNMENT TIME: 10:26 a.m.**



June 24, 2024  
10:00 a.m.-11:00 a.m.  
DSS Conference Room  
270 Hospital Road, Quincy, CA 95971

## DRAFT SPECIAL MEETING Minutes

**Call to Order:** 10:00 a.m.

**1. ROLL CALL/INTRODUCTIONS:** Kendrah Fredricksen, Chairperson

Present: Kendrah Fredricksen, Brenda Poteete, Dwight Ceresola, James Wilson  
Absent: Neal Caiazzo, Dana Krinsky, KellyAnn Bonnell  
Staff: Pamela Becwar, Alicia Kerr  
Public: Melissa Smith

**2. Fiscal Items\* Commission will take action on the following budget items:**

**a. Projected Expenditure Report FY 2023-2024**

Motion: Brenda Poteete  
Second: James Wilson  
Motion carried.

**b. Proposed Budget Package FY 2024-2025**

Motion: Dwight Ceresola  
Second: James Wilson  
Motion carried.

**c. Five Year Financial Plan 2024-2025**

Motion: James Wilson  
Second: Dwight Ceresola  
Motion carried.

**3. Public Comment - NONE**

**4. Commission Membership**

**a. Commission will take Action on accepting the resignation of Commissioner, Neal Caiazzo**

Motion: Brenda Poteete  
Second: Dwight Ceresola  
Motion carried.

**b. Commission will take Action on accepting the resignation of Commissioner, KellyAnn Bonnell**

Motion: James Wilson  
Second: Dwight Ceresola  
Motion carried.

**c. Commission will take Action on a two-year appointment for Department of Social Services required membership, for applicant, Melissa Smith**

Motion: James Wilson

Second: Brenda Poteete  
Motion carried.

**d. Commission will take Action on a two-year appointment for membership for applicant, Courtney Schrammel**

Motion: Brenda Poteete  
Second: James Wilson  
Motion carried.

**5. Program Development**

**Commission will take action on the FY 24-25 Service Agreement Contracts:**

- a. PCCFC24-25PRSIMPACT- \$91,568 Implementation of IMPACT Grant

Motion: Brenda Poteete  
Second: James Wilson  
Motion carried.

**6. Meeting Schedule FY 2024-2025**

Motion: Dwight Ceresola  
Second: James Wilson  
Motion carried.

**7. PUBLIC COMMENT NONE**

**8. NEXT MEETING DATES:**

Commission meetings are the first Monday of each month unless noted otherwise.  
Meetings are from 9:30 a.m. to 11:30 a.m. in the Large Conference Room at Public Health in Quincy CA

**NEXT Meeting: July 15, 2024 9:30 a.m. to 11:30 a.m. (Quincy)**

**9. ADJOURNMENT 10:31 a.m.**



**Commission Meeting: 8-5-24  
Agenda Item III a.**

**GASB Fund Balance Report**

**Total Fund Balance as of June 26, 2024: \$642,046.01**

<b>Fund Balance Designation</b>	<b>Designation Amount</b>	<b>Explanation of Authority</b>
Committed	\$318,268	Contracts FY 24-25 Commission Authority only
Assigned	\$520,785	Funds budgeted for fiscal year 24-25 approved by Commission
Assigned	\$ 247,116.94 Financial Plan Commitment	Financial Plan Commitment- <b><i>“Establish a six month reserve for program continuation and/or contingencies.”</i></b>
<b>TOTAL FUND BALANCE</b>	<b>\$642,046.01</b>	Total Amount Budgeted FY <b>24-25: \$559,250</b>

G:\GASB 54 Report 1-12.doc  
G:\GASB 54 Report 6-12  
G:\GASB 54 Report 6-13  
G:\GASB 54 Report 1-14  
G:\GASB 54 Report 4-14  
G:\GASB54 Report 6-14

G:\GASB 54 Report 1-15  
G:\GASB 54 Report 6-15  
G\GASB 54 Report 6-16  
G:\GASB 54 Report 6-17  
G:\GASB 54 Report 6-18  
G:\GASB 54 Report 3-19

G:/GASB 54 Report 6-19  
G:/GASB 54 Report 6-20  
G:/GASB 54 Report 6-21  
G:/GASB 54 Report 6-22  
  
G:/GASB 54 Report 6-23  
G:/GASB 54 Report 6-24

Plumas County 11/21



BALANCE SHEET FOR 2024 12

FUND: 7015 CHILDRENS & FAM.FIRST ACT / SUB-FUND 00000			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
<b>ASSETS</b>				
7015010	10100	CASH - BALANCE	47,406.64	396,549.61
7015010	10147	CASH - RESERVE	.00	247,116.94
TOTAL ASSETS FOR SUB-FUND 00000			47,406.64	643,666.55
<b>LIABILITIES</b>				
7015020	20200	ACCOUNTS PAYABLE	741.06	.00
TOTAL LIABILITIES FOR SUB-FUND 00000			741.06	.00
<b>FUND BALANCE</b>				
7015030	3000	RESTRICTED (UNDSGN-B)	.00	-183,422.81
7015030	3001	RSTRCTD/CMMITTD (UNRES-B)	.00	-82,996.00
7015030	3002	UNASSIGNED (UNRSTRCTD-B)	.00	-133,750.00
7015030	3003	ASSIGNED	.00	-149,495.70
7015039	3990	BUDGET FUND BALANCE	.00	-4,786.00
7015039	3991	EXPEND BUDGET CONTROL	.00	-447,134.00
7015039	3992	REVENUE BUDGET CONTROL	.00	451,920.00
7015039	3995	EXPENDITURE CONTROL	26,785.31	395,223.77
7015039	3996	REVENUE CONTROL	-74,933.01	-489,225.81
TOTAL FUND BALANCE FOR SUB-FUND 00000			-48,147.70	-643,666.55
TOTAL LIABILITIES + FUND BALANCE FOR SUB-FUND 00000			-47,406.64	-643,666.55



**BALANCE SHEET FOR 2024 12**

FUND: 7015 CHILDRENS & FAM.FIRST ACT / SUB-FUND 7015A			NET CHANGE	ACCOUNT
			FOR PERIOD	BALANCE
ASSETS				
	7015A10	10100 CASH - BALANCE	.00	-1,620.54
		TOTAL ASSETS FOR SUB-FUND 7015A	.00	-1,620.54
FUND BALANCE				
	7015A30	3000 RESTRICTED (UNDSGN-B)	.00	1,572.58
	7015A39	3996 REVENUE CONTROL	.00	47.96
		TOTAL FUND BALANCE FOR SUB-FUND 7015A	.00	1,620.54
		TOTAL LIABILITIES + FUND BALANCE FOR SUB-FUND 7015A	.00	1,620.54
		TOTAL ASSETS FOR FUND 7015	47,406.64	642,046.01
		TOTAL LIABILITIES FOR FUND 7015	741.06	.00
		TOTAL FUND BALANCE FOR FUND 7015	-48,147.70	-642,046.01
		TOTAL LIABILITIES + FUND BALANCE FOR 7015	-47,406.64	-642,046.01

\*\* END OF REPORT - Generated by DeLena Jones \*\*



## Executive Director's Report

Pamela Becwar

August 5, 2024

---

### **Submitted:**

Financial Audit contract is executed.

Consent Agenda for Commission Membership

### **Needs Assessment Project Update:**

#### **Early Intervention:**

- May 9, met with State Council on Developmental Services manager, Renee Bauer at PUSD.
- May 13, attended PUSD Special Needs Community Advisory meeting. Meeting was canceled but we met with Jessica Stone to get more clarity around referrals to PUSD. Discussed the IEEEP funding that PUSD did not apply for.
- May 17, Provided Public Comment to Far Northern Regional Center Board on Intake Line.
- June 7, 2024 Far Northern Regional Center manager has requested a meeting with Plumas County service providers as a response to feedback provided and public comment.
- August 13, 2024 Follow-up meeting with FNRC staff to address intake issues.

#### **Health Care Clinic Outreach:**

Presented at PDH clinic staff meeting, July 9.

**Oral Health:** Children's Council has agreed to convene a special committee if Oral Health does not convene the coalition meetings. There has been a 1.5 year gap in Oral Health Coalition meetings. CPS Supervisor will be providing a referral process, First 5 will meet with PDH RHC providers about oral health, and the Children's Council has received guidance about how to ask for funding for an oral health initiative.

**AB 2083:** June 21, 2024 Grand Jury published recommendations for DSS. First 5 Plumas is a partner and will post the multi-agency referral form on our website.

#### **PRS and 211 Collaboration:**

**ASQ:** CPS will now distribute ASQ Activities Kits to all families who are investigated, including for dental neglect.

**ASQ Videos:** Please share widely as videos can be downloaded and added to your website. There is a [trailer](#) available for social media and a [full length](#) (1:36 minutes) video. [Spanish version](#). The ASQ video is published at [www.first5plumas.org](http://www.first5plumas.org). Contact Pam Becwar at (503) 924-9140 for more information.

**Imagination Library** – 283 enrollments, 98 graduated. Our goal is 350 for this year.

**Playgroup** with Plumas Arts. Every Wednesday at 9:30 at Gansner Park, facilitated by Alicia Kerr, with music/art lessons last Wednesday of the month facilitated by Plumas Arts' Courtney Schrammel. Expansion of groups include adding a breastfeeding group on Wednesdays and hoping to add a playgroup in Chester.