



August 4, 2025
9:30 a.m.-11:30 a.m.
[Meeting Link](#)

Public Health Conference Room
270 Hospital Road, Quincy, CA 95971

DRAFT MEETING AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Dwight Ceresola, Vice Chairperson
2. **APPROVAL OF MINUTES: June 2, 2025*** (5 minutes) (page 2-4) **ACTION**
3. **FISCAL ITEMS** (20 Minutes)
 - a. Commission will approve FY 24-25 Expenditure Report **ACTION**
 - b. GABS 54 **ACTION**
4. **COMMISSION MEMBERSHIP*** (5 minutes) (pages 11-12)
 - a. The Commission will take action to approve new memberships **ACTION**
 - b. The Commission will take action to elect a Chair. **ACTION**
5. **COMMISSION**
 - a. Commission will consider the employment of Community Health Worker
 - b. Commission will discuss the PHP MOU **ACTION**
 - c. Policies and Procedures **DISCUSSION**
ACTION
5. **PUBLIC COMMENT**
6. **PROGRAM DEVELOPMENT** (60 Minutes)
 - a. Strategic Plan **DRAFT** review **DISCUSSION**
7. **REPORTS** (20 Minutes) **DISCUSSION**
 - a. Executive Director Report (page 14)
 - b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families
8. **PUBLIC COMMENT**
9. **ADJOURNMENT**

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June 2, 2025
9:30 a.m.-11:30 a.m.
270 Hospital Road, Quincy, CA 95971

DRAFT MEETING Minutes

Call to Order: 9:33

1. **ROLL CALL/INTRODUCTIONS: Chairing the meeting:** Dwight Ceresola, Vice Chairperson
Present: James Wilson, Dwight Ceresola, Melissa Smith, Ashley Simpson
Absent: Courtney Schrammel, Dana Krinsky, Brenda Poteete
Staff: Pamela Becwar, Alicia Kerr
Public: Cheyanne Tiradeau, Jessica Coehlo, Jim Wright, Tina Venable, Heather Waltz, Tori Brown, Serena Troupe, Stephanie McCoy, Paula Johnston

2. **APPROVAL OF MINUTES: May 5, 2025** *ED will add supplemental information to the minutes, that was emailed to the Commissioners on May 5, 2025, as a follow-up to the meeting discussion.*

Motion to approve: James Wilson
Second: Dwight Ceresola
Motion carried.

3. FISCAL ITEMS: PUBLIC MEETING

- a. Commission will approve Draft Financial Plan FY 25-26 (posted on first5plumas.org)

Motion to approve: Ashley Simpson
Second: James Wilson
Roll Call: James Wilson (yea), Melissa Smith (yea), Ashley Simpson (yea), Dwight Ceresola (yea)
Motion carried.

- b. Proposed Budget FY 2025-2026 (page 10 of 6.2.25 packet)

Motion to approve: James Wilson
Second: Melissa Smith
Roll Call: James Wilson (yea), Melissa Smith (yea), Ashley Simpson (yea), Dwight Ceresola (yea)
Motion carried.

4. COMMISSION MEMBERSHIP* (5 minutes) (pages 11-12 on 6.2.25 packet)

- a. The Commission will take action to accept the resignations of Dana Krinsky, James Wilson, and Courtney Schrammel (starting July 1, 2025).

Motion to approve: James Wilson
Second: Dwight Ceresola
Motion carried.

b. The Commission will take action to accept the applications for membership of **Laura Atkins**.

Motion to approve: Dwight Ceresola
Second: James Wilson
Motion carried.

5. PUBLIC COMMENT Thank you to the Commissioners who have served. Their expertise and contributions are appreciated!

6. PROGRAM DEVELOPMENT

a. **Strategic Planning Matrix**, Jim Wright, ARS, [Presentation matrix for review](#)

Commissioners and Attendees discussed the matrix and contributed to some recommended changes.

b. Commission will consider Funding Requests (service agreement contracts) FY 25-26. Commission took action to approved all 3 funding requests. The Director will work with CBO to refine the scopes of work.

1. Roundhouse Council: Adding community outreach elements (e.g. community playgroups) to the contract.

2. Lost Sierra Kids Playgroup - First 5 Plumas coordinate offerings with Lost Sierra Kids, including providing training and providing resources for the group including ASQ, Community Health Worker services, and Help Me Grow resources.

3. Plumas Rural Services Mindful Parenting Program – First 5 Plumas will coordinate outreach events and collaborate to help make the program successful.

Motion to approve: Dwight Ceresola
Second: James Wilson
Motion carried.

7. REPORTS

a. Executive Director Report (page 14 of 6.2.25 packet) **Submitted**

b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families - None

8. PUBLIC COMMENT - None

9. COMMISSION MEETING SCHEDULE FY 25-26 (posted on first5plumas.org)

Motion to approve: Dwight Ceresola

Second: Melissa Smith

Roll Call: James Wilson (yea), Melissa Smith (yea), Ashley Simpson (yea),
Dwight Ceresola (yea)

Motion carried.

10. ADJOURNMENT 11:09 a.m.

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Executive Director's Report

Pamela Becwar

June 2, 2025

Statutory Compliance:

Submitted County Commissions Certificate of Compliance 2025 (copy available upon request)

Grant Proposals Updates:

IPP Grant submitted May 16 - \$149,300

First 5 CA Small Population County Funding Augmentation - FY 25-26 - \$244,136

Plumas	\$244,136.00	\$259,047.00	\$272,489.00	\$775,672.00
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QCC QI Grant GAN - **executed**

Executive Director Activities/Projects:

Inclusive Early Education Workgroup – continuing work on a county-wide draft [Action Plan](#) and Child Find.

Strategic Planning (working with ASR and will be drafting the plan over the summer)

Help Me Grow project

Partnership Healthcare Plan - planning

Outreach to Domestic Violence Services

Outreach to Plumas Crisis Intervention and Resource Center

Oral Health Coalition collaboration


Children's Council member – Prevention Planning

Professional Development:

Succession Planning (will share with Commission Chair and Staff)

Commissioner Onboarding:

Commissioner Onboarding Guide PDF:  [Commissioner Orientation Guide.pdf](#)

Commissioner's role and responsibilities.  [Commissioner Quick Start Guide.pdf](#)