Plumas County Children and Families Commission

September 14, 2026
9:30 a.m.-11:30 a.m.
Supervisors Board Room
Court House, Third Floor
520 Main Street
Quincy, CA 95971

DRAFT MEETING AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Dwight Ceresola, Chairperson

2. **APPROVAL OF MINUTES: June 1, 2026*** (5 minutes) (page 2-5) **ACTION**

3. **FISCAL ITEMS** (20 Minutes)
   a. Commission will approve FY 25-26 Expenditure Report (page 6) **ACTION**
   b. GASB 54 Report (page 7-8) **ACTION**

4. **PUBLIC COMMENT**

5. **POLICIES & PROCEDURES**
   a. Emergency Continuity of Operations Plan (Page 10-11) **ACTION**
   b. Partnership Healthcare Contract **DISCUSSION**
   c. HIPAA, Privacy, and Security Policies and Procedures **DISCUSSION**

6. **PROGRAM DEVELOPMENT** (60 Minutes)
   a. Parent Survey Results Review (Dana Marty) **DISCUSSION**

7. **REPORTS** (20 Minutes) **DISCUSSION**
   a. Executive Director Report
   b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families

8. **PUBLIC COMMENT**

9. **ADJOURNMENT**

For more information on the PCCFC agenda, OR disability related accommodations, contact; Pamela Becwar, Executive Director, at first5plumas@gmail.com. The order in which agenda items are considered may be subject to change. All First 5 Plumas Commission Meeting Agendas are posted online according to open meeting rules (California Brown Act). Public Comment may be made prior to and during any Commission Action items.

June 1, 2026
Public Health Conference Room
270 Hospital Road, Quincy, CA 95971

DRAFT MEETING MINUTES

1. Call to Order 9:35 a.m.

ROLL CALL/INTRODUCTIONS: Dwight Ceresola, Chairperson

In Attendance: Cindy Hogg, Melissa Smith, Ashley Simpson, Dwight Ceresola, Mimi Hall, Casey Nunn, Ryan Nowling
Absent: Joanna Garneau
Staff: Pam Becwar
Public: None

2. APPROVAL OF MINUTES:

Commission took action to approve meeting minutes for **April 6, 2026** and **May 4, 2026**

Motion: Cindy Hogg
Second: Dwight Ceresola
Motion carried.

3. FISCAL ITEMS: PUBLIC MEETING

a. Commission will take action to accept the Financial Plan FY 26-27

Motion: Ashley Simpson
Second: Melissa Smith
Motion carried.

Roll Call: Cindy Hogg, Melissa Smith, Ashley Simpson, Dwight Ceresola, Mimi Hall, Casey Nunn,

b. Commission will take action to accept the Proposed Budget FY 2026-2027

Motion: Mimi Hall
Second: Cindy Hogg
Motion carried.

Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Ashley Simpson, Casey Nunn, Ryan Nowling

5. PUBLIC COMMENT

6. PROGRAM DEVELOPMENT

a. Commission will take action to approve the Community Grant Funding Requests FY 26-27.
Notes: Actions taken are contingent on First 5 Plumas having grant award notifications and grants executed for funding sources including SPCFA Extension for FY 26-27 and IMPACT funding.

1. Commission takes action to approve the Roundhouse Council funding, $30,000

Notes: ED will check to see if Roundhouse Council completed the Outreach activities from the FY 25-26 SOW. Ask that when they do not have playgroup, can they do outreach with those hours. Commissioners would like to meet with Roundhouse Council about program development, to determine First 5 Plumas goals for the native population based on the issues that Roundhouse Council staff are seeing and what would they like to accomplish in their community. Is the Admin Assistant ready to take a larger role? Mimi Hall and Ryan Nowling will form the ad hoc committee and will meet with Roundhouse Council. If the goal is to connect young children with their culture and so they can be connected to something larger and grow tribal affiliation, the contract for FY 26-27 will reflect those goals,

Commission takes action to approve the funding and form an ad hoc committee to determine contract outcomes.

Motion: Ashley Simpson
Second: Mimi Hall
Motion carried.

Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Ashley Simpson, Casey Nunn, Ryan Nowling

2. Commission takes action to approve the funding for Lost Sierra Kids Playgroup, $2,000 (They can reach out for additional funding for training, if needed).

Motion: Ashley Simpson
Second: Melissa Smith
Motion carried.

Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Ashley Simpson, Casey Nunn, Ryan Nowling

3. Commission takes action to approve the funding for Nourishing Newborns, $20,000.

Motion: Melissa Smith
Second: Ashley Simpson
Motion carried.

Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Ashley Simpson, Casey Nunn, Ryan Nowling

4. Commission takes action to approve the funding for Lost Sierra Family Integration Center (Carrie Little), $10,000.
Note: Scope of Work will be developed to provide direct connection to mental health, staff support, and trainings.

Motion: Mimi Hall
Second: Cindy Hogg
Motion carried.

Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Ashley Simpson, Casey Nunn, Ryan Nowling

5. Commission takes action to approve the Plumas Crisis Intervention & Resource Center Diaper Bank funding, $3,000.

Motion: Mimi Hall
Second: Melissa Simth
Abstain: Ashley Simpson
Motion carried.
Roll Call: Dwight Ceresola, Mimi Hall, Cindy Hogg, Melissa Smith, Casey Nunn, Ryan Nowling

7. **REPORTS** (20 Minutes)

a. Executive Director Report (submitted)

b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families.

Mimi Hall: CEO starts today and Mimi would like to have him come to a Commission meeting. Fair Parade, if First 5 wants to participate. CSAC wants to visit Plumas, August 6 and we could highlight First 5 Plumas.
Cindy Hogg: Locations are secure. Food program review went well. Preschool Round Up was successful. Summer break starts June 9. Taking application.
Melissa Smith: DSS has a new FB and logo. New director is in confirmation process.
Ashley Simpson: Daddy and Me is at Dragonfly starting in June, with kids 5 and up. Culinary program is starting. CASA CEO is coming also August 6. Crisis Center is now hiring! CASA funding was not in May revise. CASA will continue.
Casey Nunn: The FRC Child Development Center is now doing its summer program (ends June 18). CCRC audit went well. The literacy event and family engagement activities have been really well received by families and they partnered with First 5 Plumas, the LPC, and PRS. QRIS incentives were paid and this was part of the CSPP grant that FRC, Plumas STARs and First 5 Plumas worked to keep those funds in the county when the LPC would not apply for them.
Ryan Nowling: Health Education programs are really busy. Screening are completed – over 100 children and screenings will resume in the fall. Scheduling an oral health

meeting this summer. Children’s Fair was fun and great exposure and the County Fair is coming.

8. PUBLIC COMMENT - None

9. COMMISSION MEETING SCHEDULE FY 26-27

Commission takes action to approve the Commission Meeting Schedule for Fiscal Year 2026-27.
Note: ED will post agendas on Civic Plus and send a calendar invite for meetings for next fiscal year

Motion: Mimi Hall
Second: Casey Nunn
Motion carried.

10. ADJOURNMENT TIME: 11:05 a.m.

Date of Commission Meeting, Approved Budget: June 2, 2025

First 5 Plumas Deptment code 70562 Supplemental Update: Pending August 3, 2026

Code	Account Title	Contract	Budget	Q4 Exp	Admin	Program	Evaluation
52189	PROFESSIONAL SERVICES	SPCFA Funded Programs	66,636	66,098		66,098	
52190	PROFESSIONAL SERVICES	PCCFC24-25SN (Audit)	6,600	6,600	6,600		
52190	PROFESSIONAL SERVICES	PCCFC24-25PRS Impact	116,234	107,542		107,542	
52191	PROFESSIONAL SERVICES	California Children and Families Foundation	37,200	16,740		16,740	
52190	PROFESSIONAL SERVICES	Other Contracts under $5,000	3,000	3014.86		3014.86	
52191	PROFESSIONAL SERVICES	Dollywood Imagination Library	4,000	3137.17		3137.17	
52192	PROFESSIONAL SERVICES	First 5 Association Membership and Trainin	0	6,387.00	6,387.00		
52190	PROFESSIONAL SERVICES	PCCFC25-26 Consultant	20,000	18,100.00		18,100.00	
		Subtotal Contracts	**253,670**	**227,619.03**	**6,600**	**214,632**	**0**
51020	OTHER WAGES	Wages-Emp. #2	115,000	61,869.40		61,869.40	
51000	REGULAR WAGES	Wages/Emp. Contributions	85,500	96,540.96	13,680	60,705	11,115
51080	RETIREMENT	Benefit	12,000	$0.00	1,920	8,520	1,560
		Total wages	**212,500**	**$158,410.36**	**15,600**	**131,094**	**12,675**
51070	UNEMPLOYMENT INSURANCE	Unemployment	200	71.6	71.6		
51081	OPEB LIABILITY			4028	4028		
51100	FICA/MEDICARE OASDI	FICA	10,000	12,118.37	12,118.37		
51110	COMPENSATION INSURANCE	Comp Insurance	2,000	1998	1998		
52020	COMMUNICATIONS	Communication: Software/subscriptions	3,000	2555.31	2555.31		
52050	INSURANCE	Insurance	12,384	11,925	11,925		
52160	MEMBERSHIPS	Memberships	0	0	0		
52180	OFFICE EXPENSE	Office Supplies	500	257.00	257.00		
52190	PROFESSIONAL SERVICES	Professional Services	**253,670**	**227,619.03**	**6,600**	**196,870**	**0**
52330	EDUCATIONAL NAT/INCENTIVE	Parent Incentives	15,000	2,100		3,000	
52340	MEDIA/PROMOTIONAL ITEMS		7,000	5,383.03	5,383.03		
52370	PUBLICATIONS-LEGAL NOTICE						
52525	SPEC. DEPT. OUTREACH ACT.	Special Dept. Outreach	15,000	12,359.65		12,359.65	
52740	TRAVEL ROUTINE	Travel-Routine	2,650	120		120	
52750	TRAVEL-SPECIAL	Travel -Special	4,500	1,818.53	1,818.53		
52775	IN-COUNTY HOSTING EVENTS		8,000	5,071.06		5,071.06	
52840	CONTINGENCIES						
520419	COVID PPE & CLEANING COST						
525119	LIABILITY SELF-FUND INSURANCE	Liability Self-Fund Insurance	2,500	1,626	1,626		
54950	COMPUTER HARDWARE		5,000	573	573		
58001	TRANSFER-OUT1						
		Subtotal Services & Supplies	**341,404**	**289,623.93**	**48,954**	**217,421**	
525000	OVERHEAD	Overhead Expenses	20,000	5113			
		Total Wages	212,500	158,410.36	15,600	109,225	12,675
		Total Budget	**573,904**	**453,147**	**64,554**	**326,646**	**12,675**

Plumas County Children and Families Commission

Commission Meeting: 8-3-26
Agenda Item III b.

GASB Fund Balance Report

Total Fund Balance as of June 31, 2026: $498,838.07

Fund Balance Designation	Designation Amount	Explanation of Authority
Committed	$267,475	Contracts FY 26-27 Commission Authority only
Assigned	$561,762	Funds budgeted for fiscal year 26-27 approved by Commission
Assigned	$ 220,251.45 Financial Plan Commitment	Financial Plan Commitment- ***"Establish a six month reserve for program continuation and/or contingencies***."
TOTAL FUND BALANCE	**$498,838.07**	Total Amount Budgeted FY **26-27: $561,762**

G:\GASB 54 Report 1-12.doc	G:\GASB 54 Report 1-15	G:/GASB 54 Report 6-19
G:\GASB 54 Report 6-12	G:\GASB 54 Report 6-15	G:/GASB 54 Report 6-20
G:\GASB 54 Report 6-13	G\GASB 54 Report 6-16	G:/GASB 54 Report 6-21
G:\GASB 54 Report 1-14	G:\GASB 54 Report 6-17	G:/GASB 54 Report 6-22
G:\GASB 54 Report 4-14	G:\GASB 54 Report 6-18	
G:\GASB54 Report 6-14	G:\GASB 54 Report 3-19	G:/GASB 54 Report 6-23
		G:/GASB 54 Report 6-24
		G:/GASB 54 Report 6-25

FY 26-27 Budget and Balance Sheet Periods 00-13 (fiscal year 25-26)

Date of Commission Meeting, Budget Approved: June 1, 2026

Code	Account Title	Contract	Budget	Admin %	Admin	Prog %	Program	Eval %	Evaluation
52189	PROFESSIONAL SERVICES	SPCFA Funded Programs	100,000				100,000		
52190	PROFESSIONAL SERVICES	PCCFC24-25SN (Audit)	6,800		6,800				
52190	PROFESSIONAL SERVICES	PCCFC24-25PRS Impact	113,425				113,425		
52191	PROFESSIONAL SERVICES	California Children and Famili	25,250		25,250				
52190	PROFESSIONAL SERVICES	Other Contracts under $5,000	3,000				3,000		
52191	PROFESSIONAL SERVICES	Dollywood Imagination Library	4,000				4,000		
52190	PROFESSIONAL SERVICES	PCCFC25-26 Consultant	15,000				15,000		
		Subtotal Contracts	**267,475**		**32,050**		**235,425**		**0**
51020	OTHER WAGES	Wages-Emp. #2	90,000				90,000		
51000	REGULAR WAGES	Wages/Emp. Contributions	89,500	16%	14,320	71%	63,545	13%	11,635
51080	RETIREMENT	Benefit	12,000		1,920		8,520		1,560
		Total wages	**191,500**		**16,240**		**162,065**		**13,195**
51070	UNEMPLOYMENT INSURAN	Unemployment	200		200				
51081	OPEB LIABILITY								
51100	FICA/MEDICARE OASDI	FICA	10,000		10,000				
51110	COMPENSATION INSURAN	Comp Insurance	2,000		2,000				
52020	COMMUNICATIONS	Communication: Software/sub	10,200		10,200				
52050	INSURANCE	Insurance	15,000		15,000				
52160	MEMBERSHIPS	Memberships	6,387		6,387				
52180	OFFICE EXPENSE	Office Supplies	500		500				
52190	PROFESSIONAL SERVICES	Professional Services	267,475		32,050		235,425		0
52330	EDUCATIONAL NAT/INCEN	Parent Incentives	0		0				
52340	MEDIA/PROMOTIONAL ITEMS		4,000		4,000				
52370	PUBLICATIONS-LEGAL NOTICE		0		0				
52525	SPEC. DEPT. OUTREACH AC	Special Dept. Outreach	12,000				12,000		
52740	TRAVEL ROUTINE	Travel-Routine	2,500				2,500		
52750	TRAVEL-SPECIAL	Travel -Special	2,500		2,500				
52775	IN-COUNTY HOSTING EVENTS		8,000				8,000		
52840	CONTINGENCIES								
520419	COVID PPE & CLEANING COST								
525119	LIABILITY SELF-FUND INSU	Liability Self-Fund Insurance	5,000		5,000				
54950	COMPUTER HARDWARE		4,500		4,500				
58001	TRANSFER-OUT1								
		Subtotal Services & Supplies	**350,262**		**92,337**		**257,925**		
525000	OVERHEAD	Overhead Expenses	20,000	**Overhead 4%**					
		Total Wages	191,500		16,240		162,065		13,195
		Total Budget	**561,762**	**19%**	**108,577**	**75%**	**419,990**	**2%**	**13,195**
				Administratic		**Program**		**Evaluation**	

Plumas County 11/21

munis
a tyler erp solution

BALANCE SHEET FOR 2026 13

FUND: 7015 CHILDRENS & FAM.FIRST ACT / SUB-FUND 00000			NET CHANGE FOR PERIOD	ACCOUNT BALANCE
ASSETS				
7015010	10100	CASH - BALANCE	.00	498,838.07
7015010	10147	CASH - RESERVE	.00	220,251.45
TOTAL ASSETS FOR SUB-FUND 00000			.00	719,089.52
FUND BALANCE				
7015030	3000	RESTRICTED (UNDSGN-B)	.00	-232,645.98
7015030	3001	RSTRCTD/CMMITTD (UNRES-B)	.00	-82,996.00
7015030	3002	UNASSIGNED (UNRSTRCTD-B)	.00	-133,750.00
7015030	3003	ASSIGNED	.00	-149,495.70
7015039	3990	BUDGET FUND BALANCE	.00	22,636.00
7015039	3991	EXPEND BUDGET CONTROL	.00	-586,904.00
7015039	3992	REVENUE BUDGET CONTROL	.00	564,268.00
7015039	3995	EXPENDITURE CONTROL	.00	386,835.50
7015039	3996	REVENUE CONTROL	.00	-507,037.34
TOTAL FUND BALANCE FOR SUB-FUND 00000			.00	-719,089.52
TOTAL LIABILITIES + FUND BALANCE FOR SUB-FUND 00000			.00	-719,089.52
TOTAL ASSETS FOR FUND 7015			.00	719,089.52
TOTAL LIABILITIES FOR FUND 7015			.00	.00
TOTAL FUND BALANCE FOR FUND 7015			.00	-719,089.52
TOTAL LIABILITIES + FUND BALANCE FOR 7015			.00	-719,089.52

** END OF REPORT - Generated by DeLena Jones **

Emergency Continuity of Operations Plan

Organization: First 5 Plumas County
Primary Emergency Referral Agency: Plumas County Public Health Agency
Effective Date: August 3, 2026 (Pending Approval)

Purpose
This Emergency Continuity of Operations Plan establishes the framework for First 5 Plumas County Children & Families Commission to maintain essential operations, protect personnel, and ensure the continuous support of children 0-5 and their families during a disruptive emergency.

Scope
This plan applies to all critical administrative functions and community services funded or managed directly by First 5 Plumas. It activates when served locations, communications, or personnel are severely compromised.

Objectives

- **Ensure life safety** of all First 5 personnel and clients during an emergency.
- **Transition critical services** seamlessly to the Plumas County Public Health Agency when appropriate.
- **Communicate clearly** with staff, grantees, county partners, and the public.

Activation Criteria
This plan activates automatically upon an order of evacuation, severe infrastructure failure (power, internet, or phone grid down for >48 hours), or a declared local health or safety emergency impacting part or all of Plumas County.

Chain of Command
If the primary lead is unavailable, authority cascades sequentially to ensure continuous leadership.
[1. Executive Director] ──> [2. Program Coordinator] ──> [3. Designated Commissioner]

Emergency Operations Team Roles

- **Executive Director:** Oversees the transition of services and acts as the primary liaison with county emergency officials.
- **Family Service Coordinator:** Manages day-to-day remote operations and tracks service handoffs. Handles public notifications, website updates, and direct notifications to families.
- **Designated Commission Member:** As needed.

Referral Strategy
To optimize limited resources, First 5 Plumas will suspend non-essential administrative tasks and rely on a strict tier-based service model.

Function / Service	Priority Level	Emergency Strategy	Emergency Provider
First 5 Plumas clients and Home Visiting Services	Tier 1 (Critical)	Immediate referral for safety checks and case management	First 5 Plumas
Lactation & Maternal Support	Tier 1 (Critical)	Redirect families to public evacuation centers, health clinics, and nurses	Plumas County Public Health
Community Grant Disbursements	Tier 2 (Important)	Delayed processing or automated remote electronic transfer	First 5 Admin (Remote)
Community Playgroups & Events	Tier 3 (Suspended)	Immediate suspension until the physical crisis resolves	None

Plumas County Public Health Handoff Procedure

1. **Notification:** The Incident Commander notifies the Director of Plumas County Emergency Services regarding Emergency Continuity of Operations Plan activation.
2. **Warm Handoff:** High-risk families enrolled in First 5 programs are contacted via text or phone to introduce their temporary Public Health point of contact.

Data

- **Cloud Infrastructure:** All operational files, grant tracking, and client records must be securely stored on cloud-based, HIPAA-compliant platforms (e.g., encrypted Box or Google Workspace).
- **Physical Records:** Any sensitive physical paper files must be stored in fireproof, locked filing storage containers located in remote offices.

Telecommunications Redundancy

- **Voice Communications:** If the Help Me Grow line is inaccessible, calls are forwarded to staff.
- **Hardware:** Staff are equipped with agency-issued laptops and cellular hotspots to maintain a remote workspace environment, if possible.

Communications Plan

- **Emergency Calls:** Text-based communication will be initiated within 24 hours of plan activation to verify staff safety.
- **Status Meetings:** Staff will meet via a secure virtual platform when needed during a crisis to assess ongoing needs.

External Communications (Public & Partners)

- **Public Notice:** The Family Service Coordinator will post service modifications to the website and social media pages within 24 hours of activation.
- **Grantees:** The ED will notify grantees with any modifications to services or invoicing delays.

[EMERGENCY PUBLIC NOTICE TEMPLATE]
"First 5 Plumas County offices are temporarily closed due to [Emergency Event].
Critical family services, including home visiting and infant health support,
have been transferred to Plumas County Public Health.
For immediate family assistance, please call Public Health directly at [Insert Phone Number]."

Training and Annual Review

This document must be reviewed, updated, and re-approved by the First 5 Plumas County Commission annually during the first quarter of the fiscal year.

- **Trainings and Partnerships:** Plumas County Access and Functional Needs Summit and Quarterly meetings are attended by First 5 Plumas ED.

Executive Director's Report
Pamela Becwar
September 14, 2026

Statutory Compliance:
Contract with Smith & Newell – **EXECUTED**. All documents requested for Financial Audit by Smith & Newell have been submitted (all documents available upon request)

Grant Proposals Updates:
CalAIM IPP grant extension amendment, grant extended to June 30, 2027 – **EXECUTED**
Path TA Marketplace- Intrepid, the TA contractor, will be working on our HIPAA, Privacy and Security – **EXECUTED**
Partnership HealthPlan of California contract – Medi-Cal billing for CHW benefit - **waiting**
IMPACT Quality Improvement GAN FY 26-27 **– EXECUTED**
SPCFC GAN and Extension FY 26-27**- EXECUTED**
SPCFA Additional Funds FY 26-27 ($9,640), FY 27-28 ($11,984) **- Submitted**

Local Programs 2025 - 2026 Budget 70562

Contract #	Vendor Name	Term	Contract Amount	Agreement Amount	qtr 1	qtr 2	qtr 3	qtr 4	Amount Paid	Balance
PCCFC24-25RC	Round House Council	25-26	30,000.00	**$30,000.00**	$7,579.13	$6,810.51	$6,287.34	$9,323.02	**$30,000.00**	$0.00
PCCFC24-25PUSDEI	Plumas Unified School District	25-26	5,000.00	**$5,000.00**	$0.00	$1,893.50	$1,767.10	$1,339.40	**$5,000.00**	$0.00
PCCFC24-25PRS Impact	Plumas Rural Services	25-26	107,541.86	**$107,541.86**	$26,614.00	$24,559.00	$25,869.00	$30,499.86	**$107,541.86**	$0.00
PCCFC24-25SN	Smith and Newell (Financial Audit)	25-26	6,600.00	**$6,600.00**	$6,600.00	$0.00	$0.00	$0.00	**$6,600.00**	$0.00
PCCFC25-26 RBrothers	Rachael Brothers (Systems Improveme	26-Dec	23,000.00	**$23,000.00**	$3,800.00	$5,300.00	$5,025.00	$3,975.00	**$18,100.00**	$4,900.00
PCCFC25-26 LSK	Lost Sierra Kids	25-26	2,900.00	**$2,900.00**	$2,193.86	$706.14	$0.00	$0.00	**$2,900.00**	$0.00
PCCFC25-26 Diaper Bank	Plumas Crisis Resource Intervention C	25-26	3,000.00	**$3,000.00**	$0.00	$3,014.86	$0.00	$0.00	**$3,000.00**	$0.00
TA contract	CA Children & Families Foundation	26-Dec	37,200.00	**$37,200.00**	$0.00	$4,320.00	$5,280.00	$7,140.00	**$16,740.00**	$20,460.00
Facilities agreement	Central Plumas R&P District	25-26	2,160.00	**$2,160.00**	$0.00	$2,160.00	$0.00	$0.00	**$2,160.00**	$0.00
PCCFC25-26 MNP	Plumas Rural Services	25-26	28,198.00	**$28,198.00**	$5,645.74	$7,517.00	$7,986.00	$7,049.26	**$28,198.00**	$0.00
First 5 Plumas/Public Health MOU	Plumas County Public Health Agency	25-26						$5,879.42	**$5,879.42**	
Total				**$245,599.86**	**$52,432.73**	**$56,281.01**	**$52,214.44**	**$65,205.96**	**$226,119.28**	**$25,360.00**

Executive Director Activities/Projects:

Commissioner Orientation Guide.pdf
Commissioner Quick Start Guide.pdf
Executive Director Onboarding.pdf
Executive Director Quick Start Guide.pdf

Update - Early Intervention Funding as it pertains to travel: January of 2025 there was a rate reform based on average wages and travel time (but it didn't account for additional travel time). Starting November 2025, Plumas County qualifies for separate billing for the difference between the billable amount and the gap in the distance. We are following up with PCOE. Please see the Inclusive Early Education Action Plan.

Community Health Worker Benefit: The extension of the IPP grant will ensure that we are HIPAA compliant before we being billing Medi-Cal (which is an IPP grant deliverable). Pear Suite is our new CHW database and will capture Help Me Grow and Welcome Baby participant data. In our work with Intrepid, we will be revising First 5 Plumas Policy and Procedures to make sure they are consistent with HIPAA, Privacy, and Security. We have drafted the Policies and Procedures to operationalize the Partnership contract and are creating a CHW workflow and trainings for staff.