



September 19, 2025
9:30 a.m.-10:30 a.m.

[Meeting Link](#)

Public Health Conference Room
270 Hospital Road, Quincy, CA 95971

SPECIAL MEETING AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Dwight Ceresola, Acting-Chairperson

2. **FISCAL ITEMS** (20 Minutes)
 - a. Commission will approve FY 24-25 Expenditure Report **ACTION**
 - b. GASB 54 Report **ACTION**

3. **COMMISSION MEMBERSHIP*** (10 minutes)
 - a. The Commission will take action to approve new memberships for Sarah Dimick, Public Health, and Joanna Garneau, Eastern Plumas Health Care **ACTION**

4. **PUBLIC COMMENT**

5. **PROGRAM DEVELOPMENT** (10 minutes)
 - a. Commission will consider increase of the Family Service Coordinator to 1.0 FTE until January 1, 2026 and increase to 1.125 FTE, starting January 1, 2026. **ACTION**
 - b. Commission will consider the employment contracts of Family Service Coordinators, Dana Marty and Lucie Kreth **ACTION**

6. **REPORTS** (20 Minutes)
 - a. Executive Director's Report **DISCUSSION**
 - b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families

8. **PUBLIC COMMENT**

9. **NEXT MEETING DATES:**
Public Health Conference Room, 207 County Hospital Rd, Quincy, 9:30 a.m. to 11:30 a.m.
October 6, 2025, October 27, 2025, February 2, 2026, March 2, 2026, April 6, 2026, May 4, 2026, June 1, 2026

10. **ADJOURNMENT**

For more information on the PCCFC agenda, OR disability related accommodations, contact; Pamela Becwar, Executive Director, at first5plumas@gmail.com. The order in which agenda items are considered may be subject to change. All First 5 Plumas Commission Meeting Agendas are posted online according to open meeting rules (California Brown Act). Public Comment may be made prior to and during any Commission Action items.

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FY 2024/25		Expenditures thru Yearend					
		First 5 Plumas		70562			
	Dept.	Account	Account Title	Budget	Expenses thru Period 12	End of Year Expenditures	
	70562	51000	REGULAR WAGES	85,500.00	94,459.12	98,663.76	
	70562	51020	OTHER WAGES	40,000.00	35,000.00	36,540.00	
	70562	51070	UNEMPLOYMENT INSURANCE	200.00	91.00	91.00	
	70562	51080	RETIREMENT	12,000.00	-		
	70562	51081	OPEB LIABILITY	-	-	3,481.00	
	70562	51100	FICA/MEDICARE OASDI	10,000.00	9,903.49	10,342.95	
	70562	51110	COMPENSATION INSURANCE	1,500.00	1,900.00	1,900.00	
	70562	52020	COMMUNICATIONS	3,000.00	220.00	220.00	
	70562	52050	INSURANCE	10,000.00	10,000.00	10,000.00	
	70562	52160	MEMBERSHIPS	4,075.00	4,075.00	4,075.00	
	70562	52180	OFFICE EXPENSE	500.00	499.90	499.90	
	70562	52190	PROFESSIONAL SERVICES	318,268.00	257,915.35	295,992.75	
	70562	52330	EDUCATIONAL NAT/INCENTIVE	-	(1,931.07)	(1,931.07)	
	70562	52340	MEDIA/PROMOTIONAL ITEMS	-	-	-	
	70562	52370	PUBLICATIONS-LEGAL NOTICE	-		-	
	70562	525000	OVERHEAD	14,752.00		-	
	70562	525119	LIABILITY SELF-FND INS	1,500.00	1,614.00	1,614.00	
	70562	52525	SPEC. DEPT. OUTREACH ACT.	7,500.00	8,342.35	8,759.95	
	70562	52740	TRAVEL ROUTINE	2,000.00	109.42	109.42	
	70562	52750	TRAVEL-SPECIAL	10,000.00	1,834.71	1,834.71	
				520,795.00	424,033.27	472,193.37	



**Commission Meeting: 9-19-25
Agenda Item II. b.**

GASB Fund Balance Report

Total Fund Balance as of June 31, 2025: \$518,952

Fund Balance Designation	Designation Amount	Explanation of Authority
Committed	\$203,470	Contracts FY 25-26 Commission Authority only
Assigned	\$471,054	Funds budgeted for fiscal year 25-26 approved by Commission
Assigned	\$ 212,606.80 Financial Plan Commitment	Financial Plan Commitment- <i>“Establish a six month reserve for program continuation and/or contingencies.”</i>
TOTAL FUND BALANCE	\$518,952	Total Amount Budgeted FY 25-26: \$448,418

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**Commission Meeting:
September 19, 2025
Agenda Item: III. a**

DATE: September 15, 2025

TO: First 5 Plumas Commissioners

FROM: Pamela Becwar

RE: Commission will take action on the membership applications of Sarah Dimick and Joanna Garneau

RECOMMENDATION:

Take ACTION to approve the membership of Sarah Dimick, as the required representative for Plumas County Public Health Agency, as recommended by Public Health Director, Nicole Reinart, per Plumas County Ordinance Chapter 13, Sec. 5-13.03.

Take ACTION to approve the membership of Joanna Garneau, who would represent Healthy Children in Eastern Plumas County. Joanna is the Director and Program Manager for EPHC's CalAIM Team.

Please see the Commissioner Membership matrix on the next page - tentative Commission composition based on Commissioner approval and Board of Supervisor appointment of above applicants.

Thank you.

First 5 Plumas County Children and Families Commission

Membership Matrix (Approved 9.19.25)

Name	Member Designation	Geographic Area	Representation	Diverse Populations	Term Expires	Office Title	Office Expires
¹ Dwight Ceresola 530 251 3537	County BOS Representative	County-wide	LG: Local Government		3-2026	Vice Chair	11-2025
¹ Melissa Smith	Social Services Child Welfare	County-wide	SF: Strong Families	Child and Families at-risk	6-2027		
Ashley Simpson	CASA Coordinator	County-wide	SF: Strong Families	Child and Families at-risk	1-2028		
Brenda Poteete 530 257 1206	At-Large ECE	County-wide	Early Childhood Education	Low income children and families	5-2027	Treasurer	5-2025
¹ Sarah Dimick	Public Health	County-wide	Healthy Children	Child and Families at-risk	9-2028		
Joanna Garneau	Eastern Plumas Health Care	Eastern Plumas	Healthy Children	Healthy Children	9-2028		
VACANT	At-Large ECE	County-wide	Early Childhood Education	Low income children and families		Chair	
VACANT	At-Large		SF: Strong Families	Children with Sp. Needs and Disabilities			
VACANT		North County					

¹Members mandated by Proposition 10 Legislation

H: Healthy Children
ECE: Early Childhood Education
LG: Local Government
SF: Strong Families

Note: Commissioners serve three-year terms and may be appointed to unlimited subsequent terms



**Commission Meeting:
September 19, 2025
Agenda Item: V. a**

DATE: September 15, 2025

TO: First 5 Plumas Commissioners

FROM: Pamela Becwar

RE: Commission will consider increase of the Family Service Coordinator to 1.0 FTE until January 1, 2026 and increase to 1.125 FTE, starting January 1, 2026.

RECOMMENDATION:

Take ACTION to approve increase of the Family Service Coordinator to 1.0 FTE until January 1, 2026 and increase to 1.125 FTE, starting January 1, 2026.

The First 5 Plumas County Children & Families Commission approved the 2025/26 budget on June 2, 2025 which included funding to increase the Family Service Coordinator to 1.0 FTE.

A hiring committee interviewed 3 candidates for an additional Family Services Coordinator position (.5 FTE) and though we had anticipated hiring one .5 FTE staff person, there were 2 qualified candidates, one in Quincy and one in Portola. Each of the candidates expressed that they would be willing to work 10 hours per week (one will increase to 15 hours on January 1, 2026). This will allow greater service coverage in the Portola area.

We were recently awarded the Partnership Health Care CalAIM IPP funding which will make it possible to increase the FTE and additional .125 (5 hours per week).

Take ACTION to approve Commission will consider the employment contracts of Family Service Coordinators, Dana Marty and Lucie Kreth.

Please let me know if you have any questions or concerns.

Thank you.
