



May 6, 2024
[Meeting Link](#)
9:00 a.m.-10:30 a.m.
Public Health Conference Room
270 Hospital Road, Quincy, CA 95971

MEETING AGENDA DRAFT

1. **ROLL CALL/INTRODUCTIONS:** Kendrah Fredricksen, Chairperson
2. **APPROVAL OF MINUTES: April 15, 2024*** (page 2) (5 Minutes) **ACTION**
3. **Commission Membership** (Commission Matrix Page 4) (5 Minutes)* **ACTION**
 - a. Commission will take Action on a two-year re-appointment for membership of Commissioner, Brenda Poteete.
4. **PUBLIC COMMENT**
5. **Fiscal Items** (20 Minutes)
 - a. **Proposed Budget FY 2023-2024** **DISCUSSION**
 1. Commission will discuss a Proposed Draft Budget 24-25*
 2. Commission will review and discuss the Draft Financial Plan FY 24-25*
6. **REPORTS** (10 Minutes) **DISCUSSION**
 - a. Executive Director Report
 - b. Commissioner Report(s): Commissioners may report on local, state, or federal issues relating to children ages 0-5 and their families
7. **Program Development** (30 Minutes)*
 - a. **Commission will consider the following service agreement contracts FY 24-25:**
 1. PCCFC24-25PCPHA HV-\$100,000 Plumas County Public Health Agency **ACTION**
 2. PCCFC24-25PCPHA DATA - \$8,500 Data Manager Contract **ACTION**
 3. PCCFC24-25RC-\$30,000 Roundhouse Council-Home Visitation **ACTION**
 4. PCCFC24-25EI-\$20,000 Plumas Unified School District Early Intervention **ACTION**
 5. PCCFC24-25RBrothers **ACTION**
 6. PCCFC24-25SN- \$6,000 Smith and Newell Audit Firm **ACTION**
 - b. **The Commission will consider a Meeting Schedule FY 2024-25** **ACTION**
8. **PUBLIC COMMENT**
9. **NEXT MEETING DATE: June 3, 2024 (Quincy)**
10. **ADJOURNMENT**



April 15, 2024
9:00 a.m.-11:00 a.m.
270 Hospital Road, Suite 206
Large Conference Rm
Quincy, CA 95971

DRAFT MEETING MINUTES

1. **ROLL CALL/INTRODUCTIONS (10 MINUTES): 9:03 a.m.**
 - Present:** Kendrah Fredricksen, James Wilson, KellyAnn Bonnell, Dana Krinsky, Brenda Poteete, Neal Caiazza
 - Absent:** Dwight Ceresola
 - Staff:** Pamela Becwar, Alicia Kerr
 - Public:** Nicole Reinhardt, Lindsey Kimzey, Jana McDonald, Kristin Brown, Janel Johnson

2. **APPROVAL OF SPECIAL MEETING MINUTES: March 11, 2024**
 - Motion: James Wilson
 - Second: KellyAnn Bonnell
 - Motion carried

3. **FISCAL ITEMS**
 - a. Quarterly **Budget Report FY 23-24**. Commission will take action to accept the report.
 - Motion: KellyAnn Bonnell
 - Second: Brenda Poteete
 - Motion carried

 - b. Commission will take action to approve the **Budget Calendar 2024-25**.
 - Motion: Brenda Poteete
 - Second: James Wilson
 - Motion carried

4. **PUBLIC COMMENT - NONE**

5. **REPORTS DISCUSSION**
 - a. Executive Director Report (submitted as part of Commissioner packet)
 - b. Commissioner Report(s):
 - KellyAnn: There is a Special Needs course available in Fall 2024
 - Brenda: Early Head Start expansion, hired a bookkeeper, April 26 preschool round up 2-5, Health Advisory April 16,
 - Dana: Medi-Cal provider, CalAim CHW,

6. **PROGRAM DEVELOPMENT DISCUSSION**

- a. Strategic Planning Briefing 2024
- b. Program Updates

Neal: Dr. Hunt and Jaye Bruce are doing a Nurturing Newborn program

Jana: HVs are doing the Parents As Teachers training, Maybe be using Penelope database

Serena: Is follow up about data including entering Referral data under Services.

7. PUBLIC COMMENT NONE

8. NEXT MEETING DATES:

◆ **May 6, 2024 (Quincy)** ◆ **June 3, 2024 (Quincy)**

9. ADJOURNMENT TIME: 10:18 a.m.

First 5 Plumas County Children and Families Commission

Membership Matrix (Revised 1/15/2024)

| Name | Member Designation | Geographic Area | Representation | Diverse Populations | Term Expires | Office Title | Office Expires |
|--|---------------------------------|-----------------|---------------------------|--|--------------|-------------------|----------------|
| James Wilson 510 230 9442 | At-Large | County-wide | H: Healthy Children | | 6-2025 | | |
| ¹ Dwight Ceresola 530 251 3537 | County BOS Representative | County-wide | LG: Local Government | | 3-2025 | Vice Chair | 11-2025 |
| Kendrah Fredricksen 530 283 6307 | At-Large | Quincy | Foster Parent | Child and Families at-risk | 5-2025 | Chair | 11-2025 |
| VACANT | | | | | | | |
| ¹ Dana Krinsky 530 283 6358 | County Health Dept. Director | County-wide | H: Healthy Children | Low income Children & Families | 9-2025 | | |
| KellyAnn Bonnell 602 617 2412 | At-Large | Quincy | Early Childhood Education | Children with Sp. Needs and Disabilities | 9-2025 | | |
| VACANT | | | | | | | |
| Brenda Poteete 530 257 1206 | At-Large ECE | County-wide | Early Childhood Education | Low income children and families | 5-2024 | Treasurer | 5-2025 |
| ¹ Neal Caiazzo | Social Services County Director | County-wide | SF: Strong Families | Child and Families at-risk | 5-2025 | | |

¹Members mandated by Proposition 10 Legislation

H: Healthy Children
ECE: Early Childhood Education
LG: Local Government
SF: Strong Families

Note: Commissioners serve two-year terms and may be appointed to unlimited subsequent terms

Executive Director's Report

Pamela Becwar

May 6, 2024

Submitted:

County Certification of Compliance 2024 - submitted

SPCFA – Waiting for BCR approval

Needs Assessment Project Update:

Early Intervention:

- Provided recommendations to Far Northern Regional Center on Intake Line.
- State Council on Developmental Services is asking for Plumas County representation on the state advisory board. Alicia Kerr is applying.
- First 5 Plumas will be hosting a training for Special Needs and Inclusion fall event for service providers and center staff. Carrie Little, Patricia Roth with Far Northern Regional Center, and Early Start have agreed to present. PRS is working on a Resource Fair as part of the event.

Oral Health: First 5 Plumas has been working with agencies, schools, and managed care plans to improve access to dental care and improve oral health.

Infant/Child Mental Health: Carrie Little is willing to do a series of trainings for parent, service providers, and child care providers to help adults with navigating de-escalation and supporting children.

ASQ Videos: Please share widely as videos can be downloaded and added to your website.

There is a [trailer](#) available for social media and a [full length](#) (1:36 minutes) video. [Spanish version](#)

The ASQ video is published at www.first5plumas.org. Contact Pam Becwar at (503) 924-9140 for more information.

Imagination Library – 275 enrollments, 86 graduated. Our goal is 350 for this year.

Children's Faire, May 11, 2024. First 5 Plumas will be hosting a sensory-friendly space at the faire and will facilitate an inclusion event.

Playgroup with Plumas Arts. Every Wednesday at 9:30 at the WestEnd Theater rehearsal room, facilitated by Alicia Kerr, with music/art lessons last Wednesday of the month facilitated by Plumas Arts' Courtney Schrammel.