



Plumas County Children and Families Commission

March 2, 2026
9:30 a.m.-11:30 a.m.
Public Health Conf. Room,
270 Hospital Road, Quincy CA
[Teams Meeting Link](#)
Meeting ID: 217 327 334 102 7
Passcode: 9Yc3zV29

DRAFT AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Dwight Ceresola, Acting Chair
2. **APPROVAL OF MINUTES:** February 2, 2026* (page 2 – 8) (5 Minutes) **ACTION**
3. **STATUTORY ITEMS** (page 9) (5 Minutes)
 - a. Commission will take action to approve the Budget Schedule 2026-27* **ACTION**
4. **PUBLIC COMMENT** (5 Minutes)
5. **COMMISSIONER MEMBERSHIP*** (page 10-11) (5 minutes)
 - a. The Commission will take action to accept the applications for membership of Ryan Nowling, Public Health, representing the category of Healthy Children. **ACTION**
 - b. The Commission will take action to accept the renewal of membership of Dwight Ceresola. **ACTION**
 - c. The Commission will take action to appoint a Commission Chair and Vice-Chair **ACTION**
6. **PROGRAM DEVELOPMENT** (60 Minutes)
 - a. The Commission will take action to approve Employee Contract Amendment for A Kerr. (page 12) **ACTION**
 - b. Commission will take action to approve the [First 5 Plumas Mid-Year Report](#) **ACTION**
 - c. The Commission will discuss SPCFA Budget, SOW, and grant process. (page 13) **DISCUSSION**
7. **PUBLIC COMMENT** (5 Minutes)
8. **REPORTS** (25 Minutes)
 - a. Executive Director's Report (page 13) **DISCUSSION**
 - b. Commissioner's Reports: Commissioners and guests may report on local, regional, or state issues that impact children ages 0-5 and their families. **DISCUSSION**
 - c. Employee Performance Evaluation, Executive Director **CLOSED SESSION**
9. **NEXT MEETING DATES:** Public Health Conference Room, 207 County Hospital Rd, Quincy, first Mondays, 9:30 - 11:30 a.m. ♦April 6, 2026, ♦May 4, 2026, ♦June 1, 2026

10. ADJOURNMENT

For more information on the PCCFC agenda, OR disability related accommodations, contact; Pamela Becwar, Executive Director, (503)-924-9140, or at first5plumas@gmail.com. The order in which agenda items are considered may be subject to change. All First 5 Plumas Commission Meeting Agendas are posted online according to open meeting rules (California Brown Act). Public Comment may be made prior to and during any Commission Action items.



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270 Hospital Road, Quincy CA
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DRAFT Meeting Minutes

1. ROLL CALL/INTRODUCTIONS: 9:37 a.m. Dwight Ceresola, Acting Chair

Roll Call: Mimi Hall, Joanna Garneau, Cindy Hogg, Melissa Smith, Ashley Simpson, Dwight Ceresola

Absent: Casey Nunn

Staff: Alicia Kerr, Pam Becwar

Public: Ryan Nowling

2. APPROVAL OF MINUTES: October 27, 2025

The Commission will take action to approve meeting minutes from October 27, 2025, regular meeting. No additions or corrections were suggested.

Motion: Joanna Garneau

Second: Mimi Hall

Motion carried.

3. FISCAL ITEMS* (page 6) (10 minutes)

a. Commission will take action on the Quarterly Budget Report FY 2025-26

Motion: Melissa Smith

Second: Cindy Hogg

Roll Call: Mimi Hall, Joanna Garneau, Cindy Hogg, Melissa Smith, Ashley Simpson, Dwight Ceresola

Motion carried.

4. PUBLIC COMMENT - NONE

5. COMMISSIONER MEMBERSHIP

a. Notice of Vacancy (see Memo, Commissioner Packet page 7 & 8)

Ryan Nowling has agreed to apply for the First 5 Plumas Children & Families Commission. Pam will work with him to apply and Commissioners can expect his membership to be on the March 2 agenda.

b. Annual Statement of Economic Interests - Form 700
ED will send Form 700 digitally to Commissioners

6. PROGRAM DEVELOPMENT (45 Minutes)

a. Welcome Baby Program and Medi-Cal Billing Updates. Presentation by Pam Becwar, Executive Director. Commissioners were provided with a [Briefing Paper](#).

7. REPORTS (25 Minutes)

DISCUSSION

a. Executive Director's Report (Submitted)

Brush, Book, Bed Initiative was discussed including the dental neglect that CPS is seeing is severe. Oral Health data collected from school screenings showed community with highest advance decay was Greenville. First 5 Plumas is partnering with WIC. Teens are suffering because of dental decay. CPS cases of dental neglect: 30 children. 6- 7 have had major emergent care, Melissa Smith can provide data.

Kindergarten Round Up – First 5 Plumas has received notice that Kindergarten Round Up is being canceled. Commission discussed the long term benefits of the events and what will be lost with the elimination of the events. The Commission asked to convene a meeting with PUSD to discuss resuming next year and brainstorming the about bolstering partnerships. Commissioners asked if this was a result of agencies not showing up. Wrap Program or PHC for sponsorship. Where are we and what is the impact of KRUP?

b. Employee Performance Evaluation, Executive Director - **CLOSED SESSION**

Commission will meet in closed session in March with ED.

c. Commissioner's Reports: Commissioners and guests may report on local, regional, or state issues that impact children ages 0-5 and their families. **NONE**

8. PUBLIC COMMENT (5 Minutes) NONE

9. NEXT MEETING DATES:

Public Health Conference Room, 207 County Hospital Rd, Quincy, first Mondays, 9:30 a.m. to 11:30 a.m. ♦March 2, 2026, ♦April 6, 2026, ♦May 4, 2026, ♦June 1, 2026

10. ADJOURNMENT 11:44 a.m.

First 5 Plumas County Children and Families Commission
DRAFT BUDGET CALENDAR FY 26-27
 Approved on: PENDING March 2, 2026



Timeline	Budget Tasks	Responsibility	Commission Action(s)
March	<ul style="list-style-type: none"> ● Submit FY Budget Calendar to PCCFC 	Executive Director	Approval of next fiscal year's Budget Calendar
April	<ul style="list-style-type: none"> ● Prepare proposed next FY budget package for PCPHA 	PCPHA Fiscal Staff and ED	None
May	<ul style="list-style-type: none"> ● Prepare End-Of-The-Year Estimated Expenditure Report ● Finalize proposed budget based on projected revenues ● Submit Proposed Budget Package for Commission Stakeholder/Public Meeting 	PCPHA fiscal staff and ED Executive Director Executive Director	None None-discussion only PUBLIC MEETING
June	<ul style="list-style-type: none"> ● Submit the Projected Expenditure Report to PCCFC, including GASB 54 Committed Funds Report ● Submit Proposed Budget Package to PCCFC for action 	Executive Director Executive Director	1) Acceptance of expenditure report and 2) Approval of GASB 54 committed funds categories. Commission takes action on proposed budget for adoption
July 1st	<ul style="list-style-type: none"> ● Submit adopted budget for inclusion into the Plumas County budget 	Fiscal administrator and executive director	None
October	<ul style="list-style-type: none"> ● Prepare Actual Expenditure Report for previous fiscal year, including GASB 54 	Fiscal administrator, PCPHA fiscal staff, and ED	1) Acceptance of report
October	<ul style="list-style-type: none"> ● Submit Actual Expenditure Report to Commission, which includes revenue and GASB 54 (committed funds) report 	Executive Director	2) Approval of GASB 54 fund designations
July 1st-June 30th	<ul style="list-style-type: none"> ● Administer/Monitor Budget 	PCPHA fiscal staff and ED	None
July 1st-June 30th	<ul style="list-style-type: none"> ● Make amendments to adopted budget as necessary, quarterly. 	Executive Director submits when appropriate, any proposed budget amendments	Policy: Commission must approve budget amendments over \$5,000
October January and April	<ul style="list-style-type: none"> ● Prepare/Submit Quarterly Expenditures-To-Date Report 	Fiscal staff and ED	Acceptance of reports and approval of any GASB 54 designations



Plumas County Children and Families Commission

**Commission Meeting:
March 2, 2026
Agenda Item: V. a. – b.**

DATE: February 3, 2026

TO: First 5 Plumas Children and Families Commissioners

FROM: Pamela Becwar

RE: Commission will take action on the approval of membership application of Ryan Nowling and the renewal of membership term for Dwight Ceresola

RECOMMENDATION:

Take ACTION to approve the membership of Ryan Nowling, as the required representative for Plumas County Public Health Agency and representation for Healthy Children.

Ryan Nowling is an experienced health administration professional originally from Mammoth Lakes, California. He holds a BA in Social Science and a Master's degree in Health Administration from Chapman University. Since moving to Plumas County in 2013, Ryan has served in finance and human resources roles with Plumas District Hospital, Eastern Plumas Health Care, and Plumas Rural Services. He later advanced to Director of Human Resources and Chief Executive Officer at Northeastern Rural Health Clinics in Susanville. Ryan joined the Plumas County Public Health Agency in October of last year, where he continues to pursue his passion for strengthening health care education and delivery in rural communities.

Take ACTION to approve the membership of Dwight Ceresola, who is the required Member from the Board of Supervisors.

Take ACTION to approve a Commission Chair and Vice-Chair.

Please see the Commissioner Membership matrix on the next page (tentative Commission composition based on Commissioner approval and Board of Supervisor appointment of above applicants).

Thank you.

First 5 Plumas County Children and Families Commission

Membership Matrix (Pending Approval 3.2.2026)

Name	Member Designation	Geographic Area	Representation	Diverse Populations	Term Expires	Office Title	Office Expires
¹ Dwight Ceresola 530 251 3537	County BOS Representative	County-wide	LG: Local Government		3-2026	Acting Chair	
¹ Melissa Smith	Social Services Child Welfare	County-wide	SF: Strong Families	Child and Families at-risk	6-2027		
Ashley Simpson	CASA Coordinator	County-wide	SF: Strong Families	Child and Families at-risk	1-2028		
Cindy Hogg	At-Large ECE	County-wide	Early Childhood Education	Low income children and families	10-2028	Treasurer	10-2028
Joanna Garneau	Eastern Plumas Health Care	Eastern Plumas	Healthy Children	Healthy Children	10-2028		
Casey Nunn	At-Large ECE	County-wide	Early Childhood Education	Low income children and families	10-2028		
Mimi Hall	At-Large	County-wide	Healthy Children	Healthy Children	10-2028		
¹ Ryan Nowling	Public Health	County-wide	Healthy Children	Child and Families at-risk	3-2029		
VACANT		North County	SF: Strong Families	Children with Sp. Needs and Disabilities			

¹Members mandated by Proposition 10 Legislation

H: Healthy Children
ECE: Early Childhood Education
LG: Local Government
SF: Strong Families

Note: Commissioners serve three-year terms and may be appointed to unlimited subsequent terms



Plumas County Children and Families Commission

March 2, 2026
Agenda Item: VI. a.

DATE: February 24, 2026

TO: First 5 Plumas Children and Families Commissioners

FROM: Pamela Becwar

RE: The Commission with take action to approve Employee Contract Amendment for A Kerr.

Recommendation to approve FIRST AMMENDMENT TO AGREEMENT BY AND BETWEEN First 5 Plumas and Alicia Kerr

1. Recitals: This Amendment is made with reference to the following facts and objectives:

- a. First 5 and ALICIA KERR have entered into a written Agreement dated January 12, 2024 (the "Agreement"), in which.
- b. Because there was not an annual 3% cost of living adjustment included in the employee contract.

2. Amendments: The parties agree to amend the Agreement as follows:

- a. 4. SALARY reads as follows:
CONTRACT EMPLOYEE shall be paid at the annual wage of \$37,000. Upon the approval of the First 5 Plumas Commission, the CONTRACT EMPLOYEE shall work part time based on the hours approved by the First 5 Commission and Plumas County Human Resources. There is no health insurance provided.
- b. 4. SALARY Is amended to read as follows:
CONTRACT EMPLOYEE shall be paid at the annual wage of \$37,000, with an annual cost of living increase of 3% upon the anniversary date of the employee (January 12, 2026). Upon the approval of the First 5 Plumas Commission, the CONTRACT EMPLOYEE shall work part time based on the hours approved by the First 5 Commission and Plumas County Human Resources. There is no health insurance provided.

Thank you.



Commission Meeting:
March 2, 2026
Agenda Item: VI. c.

DATE: February 24, 2026

TO: First 5 Plumas Children and Families Commissioners

FROM: Pamela Becwar

RE: The Commission will discuss SPCFA Budget, SOW, and grant process

UPDATE & RECOMMENDATION:

The Small Population County Funding Augmentation 2026-28 application is DUE March 11, 2026

Funding application includes SOW with areas Family, Resiliency, Child Development, Child Health and Systems of Care.

2026-27: \$266,850.00

2027-28: \$277,947.00

Grantee Funding:

First 5 Plumas will be maximizing IPP funding Through December 2026

Invite community partners to apply whose services are in alignment with First 5 Plumas:

- Goals and objectives
- Have proven impact
- Have the capacity and resources
- Are credible and have trusted relationships in the community
- This will give the First 5 Plumas Commission the opportunity to target 2-year contracts.

Funded partners include:

- Plumas STARS (PRS)
 - Early Intervention (PUSD)
 - Roundhouse Council
 - Diaper Bank (PCRIC)
 - Lost Sierra Kids Playgroup
 - Mindful Nurturing Parenting (PRS) was a one-time project.
 - Contractors: Inclusive Early Education (Rachael Brothers)
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