



Request for Letter of Intent to Apply

First 5 Plumas is requesting Letters of Intent to Apply for Grant Funding for the 2025-2026 fiscal year. Plumas County community partners are eligible to submit a Letter of Intent.

Letter of Intent due to first5plumas@gmail.com by **May 16, 2025**.

First 5 Plumas may have funding available for community projects that support the First 5 Plumas Strategic Plan (which is being revised for 2025-2030) with a focus on addressing gaps in services in Plumas County for families with children, ages prenatal to 5 years. First 5 Plumas Community Grant Funding may be available, up to a total of \$150,000 or as low as \$74,000 for all funded programs, dependent on funding allocations from First 5 California. Program managers will be notified about the status of their Letter of Intent and will be invited to submit a Funding Proposal, which will be due on Thursday, **May 29, 2025**.

If a proposal is approved by the First 5 Plumas County Children & Families Commission, Service Contracts may not be executed until after July 1, 2025.

Letter of Intent (one page) should include:

1. Agency/Program Name
2. Grant Amount (can include budget information). *Cannot be more than the previous funding level, if your program was ever funded by First 5 Plumas.*
3. Brief Project Description (can include information about service gaps/need for funding)
4. Brief plan for Measurable Outcomes

Note: Project Description can also include alignment with Strategic Priority Areas and Goals (see below).

Plumas Strategic Plan

Current Priority Areas:

- 1. Improved Child Health** First 5 Plumas will provide support and advocacy to increase access to whole child health care.
- 2. Improved Child Development** First 5 Plumas will increase exposure to parent education and knowledge of child development.
- 3. Improved Family Functioning** First 5 Plumas will expand opportunities for all families to access social connections, knowledge, and resources through direct services, partnerships, and/or collaborations.
- 4. Improved Systems of Care** First 5 Plumas will facilitate a coordinated effort to connect children and families to resources.

Please submit questions to Pamela Becwar, Executive Director, at first5plumas@gmail.com.

FOR REFERENCE ONLY – DO NOT SUBMIT

Requests for Proposals for Fiscal Year 2025 – 2026 Funding:

Proposals due May 29, 2025

Proposals will include, at a minimum, the following components:

1. Program Name:
2. Funding amount requested: *(Cannot be more than the previous funding level, if your program was ever funded by First 5 Plumas)*
3. Project Outcomes indicating:
 - a. Project strategies:
 - b. Activities/Timelines:
 - c. Measurable outcomes:
 - d. Data sources:
4. Plans for Leveraging of Funds and Collaborative Partners:
5. Sustainability Plan: *(What other sources have been sought to fund and sustain this project after First 5 Plumas funds are no longer available?)*
6. Performance Measures: *(For example, Protective Factors, Family Habits, Client Satisfaction. Prefer an evidence-based model program with specific performance measures)*
7. Scope of Work: *(You may track changes on previous SOW, if you were previously funded by First 5 Plumas)*
8. Budget:

Continuous Feedback

Quarterly and Annual Reports will ensure the continuous monitoring of all funded projects. On-going dialogue between Commission staff and project staff will assist in clarifying any questions and/or raising concerns. Report template will be provided by First 5 Plumas (and required data) and Report will provide an overall assessment of progress towards goals and measurable outcomes and aid with recommendation for continued funding over the course of the approved funding cycle and will be based on the First 5 California Annual reporting requirements. For more information contact first5plumas@gmail.com.

FOR REFERENCE ONLY – DO NOT ANSWER

Renewal Award Guide for Commissioners

First 5 Plumas Commissioners will use the following award guide to judge proposals. This guide will only be used by the Commission to aid them in determining if a proposal will be funded.

Plumas Strategic Plan

Current Priority Areas:

- 1. Improved Child Health**
- 2. Improved Child Development**
- 3. Improved Family Functioning**
- 4. Improved Systems of Care**

A. Pursuing the Vision of First 5 Plumas

1. Does the proposal remain consistent with the Strategic Plan promoting one or more of the Priority areas? **Yes/No Comments** _____

2. Does the proposal include a plan for their collaborative partners serving the communities populations and needs as it relates to the focus area being addressed? **Yes/No Comments**

B. Practicality and Effectiveness

1. Does the Proposal include a scope of work and budget? **Yes/No**

Does this include a Project Outcomes with achievement criteria, outcome indicators and data collection methods that correspond to and capture the objective of the scope of work? **Yes/No Comments**

2. Does the proposal include an updated timeframe for achievement of their program outcomes? **Yes/No Comments**

3. Does the proposal demonstrate continued need of First 5 Plumas funds to support their strategy and what other sources have been sought to fund and sustain this project after First 5 Plumas funds are no longer available? Will First 5 funding supplant other funding sources? **Yes/No Comments**

4. Does the proposal include a plan for leveraging of funds? **Yes/No** If so, what other funds have resulted or are anticipated from leveraged First 5 Plumas funds? **Comments**