

First 5 Plumas County Children and Families Commission
Wednesday, March 7, 2022

ZOOM MEETING MINUTES

I. Roll Call:

Chairperson, Rachelle Hines called the meeting to order at 9:05 a.m.
Commissioners and staff introduced themselves.

Commissioners Present: Rachelle Hines, Kendrah Fredricksen, Colleen Kroll, Kevin Bean, Brenda Poteete, Dwight Ceresola, and Dana Loomis

Commissioners Absent: Neal Caiazzo

Staff Present: Ellen Vieira, Executive Director

II. Approval of November 15, 2021 Minutes-ACTION

Motion: Commissioner Ceresola made a motion to approve the minutes of November 15, 2021 as presented. Commissioner Fredricksen seconded the motion. **Motion carried unanimously.**

III. Fiscal Items

a. **Budget** Report FY 21-22-Commission will take action to approve the report.

Motion: Commissioner Fredricksen made a motion to approve the Budget Report FY 21-22. Commissioner Poteete seconded the motion. **Motion carried unanimously.**

b. Commission will take action to approve the Budget Calendar FY 22-23

Motion: Commissioner Ceresola made a motion to approve the 22-23 Budget Calendar as presented. Commissioner Loomis seconded the motion. **Motion carried unanimously.**

IV. Statutory Requirements

a. Annual Approval of the First 5 Plumas Strategic Plan FY 20-25

Motion: Commissioner Poteete made a motion to approve the Strategic Plan. Commissioner Loomis seconded the motion. **Motion carried unanimously.**

- b. Annual approval of the First 5 California Annual Report FY 20-21

Motion: Commissioner Ceresola made a motion to approve the First 5 California Annual Report FY 20-21. Commissioner Loomis seconded the motion.
Motion carried unanimously.

V. Public Comment: None

VI. Reports

- a. Director's Report-Director Ellen Vieira reported on the following:
 - 1. PCPHA Oral Health Collaborative
The director continues to participate in the PCPHA's Oral Health Collaborative that meets quarterly. Currently, the Oral Health Program is providing stipends of up to \$2,500 for applicants who are enrolled in and are pursuing education in the dental field. All applications are due by March 31, 2022.
 - 2. First 5 Plumas Annual Census Report FY 20-21
Annually, the Commission must submit an Annual Census Report to the federal government. First 5 Plumas submitted the report January 15th.
 - 3. Annual Report Submission FY 20-21
After the Commission approved the Annual Report and Audit on November 15, 2021, all of the Annual Reports FY 20-21 and the Audit FY 20-21 were submitted by the extended due date of 11-15-21.
 - 4. Virtual Parent Conference
The High Sierra Parent Conference is virtual this year and is scheduled on Saturday, April 30th from 9am-12:30 pm on Zoom. The presenter this year is Julie Kurtz, the Founder of the Center for Optimal Brain Integration. Her presentation focuses on strategies to support young children when faced with stressful experiences. The flyer has been distributed. Let me know if anyone would like the flyer emailed. First 5 Plumas has purchased books for children 0-5 that will be placed into the gift bags.
 - 5. Kindergarten Roundup
All of the Kindergarten Roundup events at each grammar school will be held in-person for the first time in 2 years. In collaboration with the Local Child Care Planning Council, First 5 Plumas has purchased books that will be included in the LPC's backpacks/school supplies. Each entering Pre-K/Kindergarten student will receive the free backpack. The KRU schedule is as follows:

Chester Elementary – Monday, April 25, 2022, Greenville Elementary – Tuesday, April 26, 2022, Quincy Elementary – Wednesday, April 27, 2022, and C. Roy Carmichael Elementary – Thursday April 28 2022

6. Annual Audit Report Submission FY 20-21

The approved Annual Audit Report FY 20-21 was submitted to the State Controller's Office on November 15th. The audit submission was approved and the Commission's revenues FY 21-22 were approved.

7. Imagination Library Update

There are currently 70 children ages 0-5 enrolled in the Dolly Parton Imagination Library.

8. PUSD Planning for Pre-K

PUSD/PCOE is in process of planning for Universal Prekindergarten. Kristy Warren, Assistant Superintendent of Curriculum/Instruction has developed a committee of early education partners to plan for the Universal Pre-Kindergarten program. The Committee began meeting in February with the plan to be submitted in June. If anyone else is interested in participating on the UPK Planning Committee, there is an open invitation for broad participation.

9. California's Open Meeting Laws (Brown Act/Bagley-Keene)

Several new bills (currently 4) introduced would change the requirements for the local Brown Act meetings and the state Bagley-Keene Act. These bills range from a hybrid Zoom/in-person to allow Zoom instead of in-person. These bills were prompted by the pandemic and the increasing hostility and incivility exhibited in some communities. (CSAC Bulletin February 22)

VII. Program Development

- a. Preschool Development Block Grant: Contractor, Brenda Lory reports that a PDG-R budget revision has been submitted to the California Department of Education. She has been working on the grant's library partnerships and a plan for Kindergarten Transition.

VIII. Public Comment: Commissioner Fredricksen reports that the Plumas Crisis Intervention and Resource Center is looking to hire a Program Manager for the CASA program.

IX. Next Meeting Dates-There was no changes to the meetings scheduled.
April 4, 2022 ♦ May 2, 202 ♦ June 6, 2022

X. Adjournment: Chairperson Hines adjourned the meeting at 9:50 am

Minutes Submitted by: Ellen Vieira, Executive Director