



October 19, 2026
9:30 a.m.-11:30 a.m.
Supervisors Board Room
Court House, Third Floor
520 Main Street, Quincy, CA 95971

DRAFT MEETING AGENDA

- 1. ROLL CALL/INTRODUCTIONS:** Dwight Ceresola, Chairperson
- 2. APPROVAL OF MINUTES:** **October 5, 2026**, Pages 2 – 4 (5 Minutes) **ACTION**
- 3. FISCAL ITEMS** (5 Minutes)
 - a. The Commission will take action to approve Quarter 1 Expenditures 2026-27 (Page 5) **ACTION**
 - b. The Commission will take action to approve the GASB 54 Report **ACTION**
- 4. PUBLIC COMMENT**
- 5. PUBLIC HEARING** (See Memo Pages 6-7)
 - a. The Commission will take action to approve the Plumas County Children & Families Commission [Financial Statement 2025-26](#) and [Management Letter 25-26](#) **ACTION**
 - b. Annual Report FY 2025-2026 to First 5 California (See Pages 8- 30) **ACTION**
 - c. Commission will take action to approve [First 5 Plumas Strategic Plan – Annual Review](#) **ACTION**
- 6. PROGRAM DEVELOPMENT** (45 Minutes)
 - a. The Executive Director annual employee evaluation. **DISCUSSION**
 - b. The Commission will take action to approve contract with independent contractor, Rachael Brothers (January 1 to June 30, 2027, \$10,000). (see Memo page 31) **ACTION**
- 7. REPORTS** (15 Minutes)
 - a. Executive Director's Report **DISCUSSION**
 - b. Commissioner's Reports-Commissioners may report on local, regional, or state issues that impact children ages 0-5 and their families.
- 8. PUBLIC COMMENT**
- 9. NEXT MEETING DATES:** Supervisors Board Room, Court House, Third Floor, 520 Main Street, Quincy, CA 95971, first Mondays, 9:30 a.m. to 11:30 a.m. ♦**February 1, 2027**, ♦**March 1, 2027**, ♦**April 5, 2027**, ♦**May 3, 2027**, ♦**June 7, 2027**
- 10. ADJOURNMENT**



October 5, 2026
Supervisors Board Room
Court House, Third Floor
520 Main Street
Quincy, CA 95971

DRAFT MEETING MINUTES

1. Call to Order: 9:30 a.m.

ROLL CALL/INTRODUCTIONS:

In Attendance: Cindy Hogg, Melissa Smith, Joanna Garneau, Mimi Hall, Casey Nunn

Absent: Dwight Ceresola, Ashley Simpson, Ryan Nowling

Staff: Pam Becwar, Dana Marty

Public: Jennifer Bromby

2. APPROVAL OF MINUTES:

Commission took action to approve meeting minutes for June 1, 2026

Motion: Mimi Hall

Second: Melissa Smith

Motion carried.

3. PUBLIC MEETING - FISCAL ITEMS

a. Commission took action to approve FY 25-26 Expenditure Report Roll Call:

Motion: Cindy Hogg

Second: Casey Nunn

Motion carried.

b. Commission took action to approve GASB 54 Report (with correction to the end date June 30, 2026)

TABLED – Direction to staff to get access to staff Munis

c. Commission took action to approve [DRAFT Financial Statement Report](#), [Management Letter](#), [Management Discussion and Analysis](#) FY 25-26

TABLED - wait for the final Financial Statement

Discussion: Commission with like to know if all contracts are out of the Fund Balance.
Executive Director will consult with Jennifer Bromby. Executive Director will gain access

to Munis, request Payroll reports to check on a quarterly basis, check the State Controller website to determine overhead amount, and request the Auditor's Corrective Action report.
Commission will review and reach out with questions.

4. PUBLIC COMMENT - NONE

5. COMMISSIONER MEMBERSHIP

a. The Commission took action to accept the resignation for membership of Ryan Nowling representing Public Health, and request that Public Health Director, Nicole Reinert, fill membership category according to Sec 5-13.03 and described in Health and Safety Code 130140. Executive Director received directions to send a letter to Nicole Reinert and to copy the Board of Supervisors. Executive Director will send a notice of vacancy to the Board of Supervisors.

Motion: Mimi Hall
Second: Melissa Smith
Motion carried.

b. The Commission took action to accept the membership of Jennifer Bromby, which will take the place of Melissa Smith, and represent Department of Social Services, as a required member.

Motion: Mimi Hall
Second: Melissa Smith
Motion carried.

POLICIES & PROCEDURES (10 Minutes)

a. Commission took action to approve [Incident Response Plan](#) and [Emergency Continuity of Operations Plan](#)

Motion: Mimi Hall
Second: Cindy Hogg
Motion carried.

b. Partnership Healthcare Contract – First 5 Plumas has signed the contract with Partnership to be a covered entity. We are currently working on the Policies and Procedures for Security and Privacy and will have them in place by the end of December.

c. Commission took action to approve [Acceptable Use Policy](#)

Motion: Mimi Hall
Second: Cindy Hogg
Motion carried.

6. PUBLIC MEETING - PROGRAM DEVELOPMENT

- a. [Parent Survey Report](#) - Results Review (Dana Marty) - Submitted
- b. Commission took action to approve [DRAFT Year End Report 25-26 for review](#)

Motion: Cindy Hoff
Second: Casey Nunn
Motion carried.

- c. Commission took action to approve [First 5 Plumas Strategic Plan – Annual Review](#)

TABLED – discussion and action item for the October 19 agenda

7. REPORTS

- a. Executive Director Report - Submitted
- b. Commissioner Report(s) and Attendees: may report on local, state, or federal issues relating to children ages, prenatal-5, and their families - NONE

8. PUBLIC COMMENT - NONE

9. ADJOURNMENT TIME: 11:31 a.m.

Next Meeting: October 19, 2026, 9:30 to 11:30 a.m.

Quarter 1 2026-27 Expenditure Report

Date of Commission Meeting, Budget Approved: June 1, 2026

Code	Account Title	Contract	Budget	Q1
52189	PROFESSIONAL SERVICES	SPCFA Funded Programs	100,000	7,229
52190	PROFESSIONAL SERVICES	PCCFC24-25SN (Audit)	6,800	6,800
52190	PROFESSIONAL SERVICES	PCCFC24-25PRS Impact	113,425	23,338
52191	PROFESSIONAL SERVICES	California Children and Families Foundation	25,250	12,840
52190	PROFESSIONAL SERVICES	Other Contracts under \$5,000	3,000	
52191	PROFESSIONAL SERVICES	Dollywood Imagination Library	4,000	591
52190	PROFESSIONAL SERVICES	PCCFC25-26 Consultant	15,000	2,100
		Subtotal Contracts	267,475	52,898
51020	OTHER WAGES	Wages-Emp. #2	90,000	
51000	REGULAR WAGES	Wages/Emp. Contributions	89,500	
51080	RETIREMENT	Benefit	12,000	
		Total wages	191,500	37,348
51070	UNEMPLOYMENT INSURANCE	Unemployment	200	
51081	OPEB LIABILITY			
51100	FICA/MEDICARE OASDI	FICA	10,000	2,857
51110	COMPENSATION INSURANCE	Comp Insurance	2,000	
52020	COMMUNICATIONS	Communication: Software/subscriptions	10,200	55
52050	INSURANCE	Insurance	15,000	12,003
52160	MEMBERSHIPS	Memberships	6,387	6,387
52180	OFFICE EXPENSE	Office Supplies	500	332
52190	PROFESSIONAL SERVICES	Professional Services	267,475	
52330	EDUCATIONAL NAT/INCENTIVE	Parent Incentives	0	
52340	MEDIA/PROMOTIONAL ITEMS		4,000	
52370	PUBLICATIONS-LEGAL NOTICE		0	
52525	SPEC. DEPT. OUTREACH ACT.	Special Dept. Outreach	12,000	
52740	TRAVEL ROUTINE	Travel-Routine	2,500	
52750	TRAVEL-SPECIAL	Travel -Special	2,500	
52775	IN-COUNTY HOSTING EVENTS		8,000	
525119	LIABILITY SELF-FUND INSURANCE	Liability Self-Fund Insurance	5,000	
54950	COMPUTER HARDWARE		4,500	
58001	TRANSFER-OUT1			
		Subtotal Services & Supplies	350,262	111,881
525000	OVERHEAD	Overhead Expenses	20,000	
		Total Wages	191,500	
		Total Budget	561,762	



Commission Meeting:
October 19, 2026
Agenda Item: V., a., b., c.

DATE: October 19, 2026

TO: First 5 Plumas Commissioners

FROM: Pamela Becwar, Executive Director

RE: Commission will take action on Public Hearing, Agenda Items V. a-c.

RECOMMENDATION:

Take ACTION to accept the 2025-26 First 5 Plumas Financial Statement and Management Letter. County commissions are required to prepare and submit an annual audit and report pursuant to Section 130150 of the California Children and Families Act and in accordance with Senate Bill 35 (Chapter 243, Statutes of 2005). Information about audit requirements and submission procedures is available from the California State Controller's Office (SCO) online. Please refer to the SCO webpage Guides, [Manuals & References for First 5 California Program](#). Results of county commission annual audits should be used to complete the Annual Report, and a copy of the annual audit should be provided to both SCO and First 5 California.

Take ACTION to approve the First 5 Plumas 25-26 Annual Report (pages) which is submitted on the First 5 California portal which includes: AR 1: Revenue and Expenditure Summary, AR 2: County Demographic Worksheet, AR 3: Evaluation Summary and County

Highlights. County Highlights are published in the First 5 California Annual Report (which is subject to First 5 Plumas review and approval). Please reference the [Annual Report Guidelines](#). The purpose of the First 5 California (F5CA) Annual Report is to provide a statewide summary of county commission revenues, expenditures, and populations served, as required by the California Children and Families Act (Health and Safety Code, Sections 130100–130155).

Take ACTION to approve the First 5 Plumas Strategic Plan 2025-2030 – Annual Review. Community Needs and Parent Survey Report results were reviewed at the October 5, 2026, meeting and revisions to the Strategic Plan can be made annually to reflect family input and changing community needs.

See Statutory Documents requirements on the next page for your reference.

Thank you.

Statutory Documents

County commissions are required to provide statutorily required documents to SCO and F5CA by the following dates:

Document Type	Where to Submit	Due Date
Annual Financial Audit	California State Controller's Office Data Exchange Portal https://dep.sco.ca.gov/	Before November 1
	F5CA mailto:annualreport@first5.ca.gov MThomas@ccfc.ca.gov	
Online Annual Report Data Submission	https://www.ccfc.ca.gov/partners/data/systems.html#ar	Before November 1
Strategic Plans	statutorydocuments@ccfc.ca.gov	When published by the county commission
Annual Reports	statutorydocuments@ccfc.ca.gov	When published by the county commission
Evaluation Reports	statutorydocuments@ccfc.ca.gov	When published by the county commission

For more information about statutory requirements, please see Health and Safety Code, Section 130140 (strategic plans), and Section 130150 (audit, annual reports, evaluation reports).

County commissions must submit their statutory documents to the email address identified above with the document type and county name in the subject line. The preferred electronic document format is PDF.

DRAFT Annual Report Details
First 5 Plumas
2025-2026

County Evaluation Summary:

Evaluation Activities Completed, Findings, and Policy Impact

Prompt 1: Program Overview and Objectives

Please share one to two key programs or initiatives you provided to the community for the fiscal year. For each one, tell us about its purpose, core service elements, and target population.

During the 2025–2026 fiscal year, First 5 Plumas implemented two key direct service initiatives to support early childhood development: the First 5 Plumas Family Supports (Group Support and Playgroups) initiative and the Help Me Grow Plumas system navigation program.

The primary purpose of the Family Supports initiative is to expand opportunities for families with young children to access vital social connections, developmental knowledge, and community resources. This initiative seeks to build trusting relationships with primary caregivers and reinforce parenting practices using the research based Five Protective Factors framework. The core service elements include hosting structured and unstructured playgroups, pop-up preschool activities, walking/strider bike groups, parent education courses, and specialized support groups. These social activities offer a low-barrier environment where children can build critical school readiness skills while parents receive customized guidance and support. The target population consists of expectant parents and families with children from prenatal to age 5 living across the four primary rural communities of Plumas County: Quincy, Portola, Chester, and Indian Valley.

The second major initiative, Help Me Grow Plumas, serves as a centralized point of access for early child development information, service navigation, and resource linking. Its core service elements include individualized parent coaching, text-based check-ins, phone support, outreach, and coordinated developmental screenings. When a caregiver or provider contacts the system, a child development specialist tracks milestones, identifies potential behavioral or developmental delays, helps families overcome local navigation barriers, and provides targeted referrals. Help Me Grow targets all local families with children aged 0–5, with a particular focus on hard-to-reach, isolated households and children showing early signs of developmental delays.

Prompt 2: Methodology and Evaluation Approach

For the program or initiative you mentioned above, please outline the evaluation methodology, including how data was collected and analyzed (e.g., surveys, interviews, data analysis), the type of data used (quantitative or qualitative), and any sampling techniques applied. Additionally, identify any limitations, such as data gaps,

sample size constraints, or external factors that may have influenced data collection and analysis.

First 5 Plumas utilized a comprehensive, mixed-methods evaluation approach during the 2025–2026 fiscal year. This strategy combined quantitative tracking of service data with qualitative parent and provider feedback to measure implementation quality, strategic alignment, and community impact across its funded focus areas.

Data collection activities were embedded into weekly operations and county-wide assessments:

- **Administrative Tracking & Logs:** Family Service Coordinators collected ongoing quantitative metrics, including group sign-in sheets, service contact counts, and Help Me Grow data logs.
- **Family Satisfaction Surveys:** Standardized, voluntary paper surveys were distributed at 10-week intervals directly to parents and caretakers within group settings to assess service quality and parent-reported alignment with the Five Protective Factors.
- **Community Needs Assessment Survey:** Administered digitally via Jotform in both English and Spanish from March through May 2026, capturing a convenience sample of 71 local families across 9 county ZIP codes to identify structural service gaps.
- **Targeted Focus Groups:** Conducted via Zoom in June 2026, using 10 open-ended questions across three separate 1-hour sessions to provide nuanced qualitative context to the broader survey trends.

Quantitative data was aggregated and analyzed using percentage distributions and geographic comparative tracking. Qualitative data from open-ended survey questions and focus group transcripts underwent thematic analysis and rigorous data cleaning to filter out digital spam and verify local residency. Findings were synthesized into mid-term snapshots and annual evaluation summaries to guide strategic funding decisions.

Prompt 3: Key Findings and Outcomes

For the program or initiative you mentioned above, please summarize key findings in a clear, data-driven manner, highlighting whether the program met its intended objectives. Please use specific data points gathered throughout the year to support your analysis. If possible, compare pre- and post-program data or provide longitudinal trends to highlight progress over time.

The evaluation demonstrates that First 5 Plumas successfully met its primary objectives of expanding social connections and improving data-driven service integration during the 2025–2026 fiscal year.

Evaluation Activity Data & Performance Measures

Family Support Participation	• Hosted 140 playgroups, pop-up preschools, and walking groups county-wide.
-------------------------------------	--

	• Directly served 67 unduplicated families, including 94 children and 71 adults. • Generated 1,981 total service contacts through direct group support.
Partner & Grantee Reach	• Lost Sierra Kids recorded 1,043 playgroup service contacts. • Roundhouse Council provided 356 contacts, serving 4 Native families and 7 children. • Total combined playgroup network volume reached 3,380 service contacts.
Help Me Grow Activity	• Managed 2,037 total service contacts. • Dispatched 1,600 text messages, 420 personal check-ins, and 17 calls. • Completed 35 direct referrals and distributed 346 resource packets.
Developmental Screening	• Tracked 327 Ages and Stages Questionnaire (ASQ) screenings with 178 children across 9 agencies to better understand gaps and trends in screening. • Achieved a 50% year-over-year increase in county-wide developmental screenings.

Quality outcomes and family satisfaction were exceptionally strong. Across 48 completed Family Satisfaction surveys, 100% of parents reported positive staff interactions and confirmed they received the specific assistance they needed. On a 5-point agreement scale, parents gave an average rating of **4.9/5** for feeling respected by staff and feeling that their opinions were valued. Furthermore, 95% of parents completing the comprehensive 2026 Parent Survey rated First 5 Plumas funded services with a 4 or 5-star score, illustrating significant community appreciation.

Prompt 4: Equity and Access

For the program or initiative you mentioned above, use evaluation findings to assess whether it successfully reached the intended populations, particularly marginalized communities. If there were challenges in reaching these groups, describe the obstacles faced and any evidence-informed strategies being implemented to address them.

First 5 Plumas utilized a targeted universalism framework during the 2025–2026 fiscal year to ensure that resources effectively reached underrepresented and geographically isolated segments of the county.

Geographic distribution analysis from the 2026 Parent Survey confirms balanced county-wide representation, closely mirroring Plumas County's natural population spread. Responses were successfully captured from Portola (30), Quincy (28), Chester (7), and

Indian Valley (6). First 5 Plumas partnered with the Roundhouse Council to fund tailored, culturally relevant case management, literacy support, and playgroups specifically for Native American families in the fire-impacted Indian Valley area.

Socioeconomic equity was heavily integrated, with 60% of evaluation respondents reporting participation in public assistance programs like SNAP or WIC. This indicates successful outreach among lower-income families who face the greatest risk of structural isolation.

To overcome rural access barriers for children with disabilities, the Inclusive Early Education Workgroup successfully expanded local service delivery options. Plumas Unified School District (PUSD) altered its service structure for providing early intervention services in child care centers and in family child care homes. First 5 Plumas signed MOUs with local charter and unified schools to administer ASQ screenings directly during Transitional Kindergarten enrollment. The goal is to reach the 50% of local children who do not attend formal childcare.

Prompt 5: Lessons Learned and Recommendations

Based on the evaluation findings, please identify key lessons learned and provide recommendations to improve or refine the program or initiative mentioned above.

Evaluation findings reveal lessons regarding communication preferences, rural service gaps, and program visibility in Chester. Although 51% of surveyed families utilize the Imagination Library book program, only 24% were accessing the monthly digital newsletter, pointing to a communication disconnect. Quantitative feedback showed that **63% of local families prefer text messaging** over email or web platforms, meaning current outreach channels require refinement.

Additionally, 46% of parents who skipped the ASQ screening cited a complete lack of awareness about the tool, showing that developmental tracking is still viewed as overly clinical. Structural gaps also remain pronounced; 44% of all county families cited a lack of safe, indoor play spaces during winter, while over 40% struggle with childcare availability and pediatric healthcare shortages. Families identified lactation and feeding support as the most helpful support in the first 2 months after giving birth.

Based on these findings, the following policy and program modifications are recommended:

- **Transition to Text-Based Outreach:** Prioritize investment in a dedicated text-message service to distribute monthly event calendars, newsletters, and parenting tips directly to mobile devices.
- **Expand Local Postpartum Partnerships:** Capitalize on the high value parents place on home visits by executing the planned 2026–2027 contract with *Nourishing Newborns* to establish localized Baby Cafes and text-based parent support lines.
- **Enhance Chester Area Infrastructure:** Address low participation in Chester by embedding Diaper Bank operations and upcoming Welcome Baby initiatives directly into the Chester Wellness Center to bypass weather-driven road closures.

First 5 Plumas adjusts or modifies its investments based on evaluation results and input from the community. During the planning process strategies were identified that would address service gaps. First 5 Plumas seeks strategies and activities that demonstrate aspects of successful programs, interactions, and partnerships.

As a remote rural county, all of Plumas County's children need inclusive and accessible services and support that cultivate safe, nurturing, and healthy environments.

County Highlights for 2025-26 include:

This section is intended to highlight impactful work through a concise, public-facing narrative suitable for the First 5 California Annual Report. Please identify ONE key highlight or accomplishment during the fiscal year and provide responses to the prompts for each highlight. Consider efforts related to:

- **Strengthening family resilience**
- **Advancing child health and development**
- **Enhancing quality early learning**
- **Promoting sustainability and scaling successful initiatives**
- **Responding to a community crisis**

Prompt 1: Purpose and Activities

Please identify one highlight from the programs or initiatives that your county currently focuses on. Briefly describe the purpose of the work highlighted and specific activities undertaken and mention significant contextual information such as funding shifts or emerging community needs.

First 5 Plumas strengthened family resilience through its direct services and Help Me Grow Plumas initiative, addressing isolation and service gaps in a rural county. The purpose is to connect caregivers with supportive networks, developmental resources, and inclusive services so young children thrive.

Activities included hosting 140 playgroups and pop-up preschool events across four communities, directly serving 67 families to build social connections and early learning skills. The initiative also provided home visits and individualized resource navigation, recording 2,037 service contacts (including 1,600 texts and 420 personal check-ins). Additionally, Family Service Coordinators expanded screening efforts to locate children with developmental delays that would benefit from additional supports.

This work directly responds to emerging community needs for localized developmental supports and inclusive care amidst rural resource limitations.

Long version: During FY 2025–26, First 5 Plumas strengthened family resilience by connecting caregivers with supportive relationships, practical resources, and services that help children thrive. In a rural county where families may face isolation, long travel distances, limited service availability, and challenges navigating developmental supports, resilience means more than helping families through immediate difficulties. It means building a connected community where caregivers feel welcomed, know where to turn for help, and can access inclusive opportunities for their children.

First 5 Plumas offered 140 playgroups, walking and strider-bike groups, and pop-up preschool activities across four communities, directly serving 67 families through these group programs. These gatherings gave caregivers opportunities to connect with one another while children practiced social, emotional, and early learning skills. Home visits and parent education further supported caregivers in strengthening parenting practices and accessing information.

Help Me Grow Plumas complemented these activities by providing individualized resource navigation, developmental screening outreach, check-ins, and referrals. During the fiscal year, the program recorded 2,037 service contacts, including 1,600 texts, 420 personal check-ins, 17 calls, and 35 referrals.

First 5 Plumas also supported the Inclusive Early Education Workgroup, which focused on reducing barriers and improving participation for children with disabilities in early childhood education. Through partnerships, an action plan, local advocacy resources in English and Spanish, and expanded developmental screening efforts, this work helped families and providers better navigate the early education system. Together, these efforts strengthened the connections among family well-being, child development, and inclusive community services.

Prompt 2: Key Achievements and Outcomes

For the highlights mentioned above, please include one or two key data points that demonstrate measurable impact, e.g. number of children served, training conducted, percentage increase in participation, or improvement in skills/capacity/quality.

During FY 2025–26, First 5 Plumas achieved measurable impact in strengthening its family support network, service navigation, and inclusive early education. Key data points demonstrate significant progress in community reach, caregiver satisfaction, and developmental tracking:

- **Family Support & Connectivity:** The program hosted 140 playgroups and early learning activities, recording 3,380 total service contacts across all partner-supported groups. Families reported exceptional satisfaction, giving a 4.9 out of 5 rating for feeling respected and having their ideas welcomed, with 100% agreeing they received the help they needed.

- **Developmental Screenings:** 327 ASQ developmental screenings for 178 children across nine agencies. This represents a 50% increase in screenings compared to the previous fiscal year.
- **Systems Improvement:** 80% of Inclusive Early Education Workgroup survey respondents confirmed that collective advocacy improved services for local children with disabilities.

Prompt 3: Community Engagement, Partnerships and Equity-Focused Efforts

For the highlight mentioned above, please describe how the selected program or initiative supports equity and engages diverse community partners, such as reaching underserved populations, elevating parent voice, or establishing collaborations with new partners that extend community reach.

First 5 Plumas advanced equity by reducing service barriers for isolated and underserved families through trusted, community-based partnerships. In collaboration with the Roundhouse Council and Lost Sierra Kids, the agency expanded its geographic reach, ensuring families could access resources regardless of location.

Equity and coordination efforts centered on the Inclusive Early Education Workgroup, which directly tackled barriers faced by children with disabilities. Key partners included Far Northern Regional Center, Plumas Rural Services, and Plumas County Office of Education. To ensure language justice and elevate parent voice, the workgroup created bilingual local advocacy resources in English and Spanish. They also launched an inclusive webpage and integrated findings from the 2026 Parent Survey to address critical gaps in childcare, winter activities, and healthcare.

These joint initiatives ensured that families could navigate complex developmental systems smoothly.

Prompt 4: Qualitative Impact

For the highlight mentioned above, please include a brief quote or story that reflects the voices of those impacted this fiscal year by your county's programming.

First 5 Plumas' programming significantly strengthened family resilience by fostering supportive community spaces that directly counteracted isolation. In a rural county where navigating early child development and finding resources can feel overwhelming, these inclusive groups became a vital lifeline for caregivers.

The profound qualitative impact of these initiatives is best captured through the direct testimony of a local participant this fiscal year: "This group has literally saved my life. I was in a very dark place before I started coming here."

This personal story highlights the deeper emotional security provided by the county's family support networks. It is backed by survey data showing that 100% of respondents felt respected, welcomed, and received the exact assistance they needed. Combined with Help Me Grow Plumas check-ins and the bilingual advocacy tools from the Inclusive Early Education Workgroup, these efforts ensure that local parents never have to face complicated developmental systems alone.

Prompt 5: Looking Forward

Please close with a brief statement about what's next, highlighting your county's commitment to continued progress, innovation, and collaboration in the year ahead.

Looking ahead, First 5 Plumas is committed to driving innovation and collaboration by addressing critical service gaps identified in the 2026 Parent Survey. A major focus will be creating structured indoor activities for young children during the winter months, resolving a challenge noted by 44% of surveyed families. The commission will also launch a new data system to streamline operations for Help Me Grow Plumas and prepare for the upcoming Welcome Baby program. By partnering with Lost Sierra Family Integration Center and Nourishing Newborns, families will have robust support. By bridging family feedback with data-driven system enhancements, the county ensures that caregivers remain empowered and all children have equitable access to inclusive environments.

SPCFA Performance Report

Small Population County Funding Augmentation (SPCFA) counties are required to submit an Annual Performance Report (APR) as part of the SPCFA grant reporting requirements. The purpose of the APR is to provide First 5 California (F5CA) with a summary of SPCFA-specific program accomplishments, lessons learned, challenges, strategies used to overcome those challenges, and use of resources to inform future funding opportunities and allocations.

1.What are the major successes, challenges, and lessons learned in implementing the SPCFA?

Major Successes: Between July 2025 and June 2026, SPCFA successes include expanded direct services and group support. First 5 Plumas and funded programs delivered 3,349 total services. Group support activities across Quincy, Portola, and Chester engaged 94 children and 71 adults over 1,981 service contacts. Specialized regional initiatives thrived: the Lost Sierra Kids Playgroup provided 1,012 service contacts to 52 families, and the Roundhouse Council delivered 356 service contacts to 7 Native children and their families.

Countywide ASQ developmental screenings increased by 50%, with 9 agencies conducting 327 screenings for 178 children. Capacity grew by training 9 staff across 3 agencies and

signing MOUs with Plumas Unified and Plumas Charter schools for TK open house screenings. Early Intervention delivered 220 services to 11 eligible children.

The Imagination Library program expanded to 410 active enrollments, distributing 3,798 books this year (totaling 11,553 books since 2020). The Family Service Coordinator managed Help Me Grow referrals for 35 families via 1,600 texts, 420 check-ins, 26 home visits, and 346 resources.

Challenges & Adaptations: While the Mindful Nurturing Parent Training Video Series was successfully launched, only 26 parents viewed one or more videos. To maximize long-term engagement, the series is in a permanent training library for on-demand access.

Lessons Learned & Policy Impact: Evaluation data directly shaped adjustments to match evolving family needs including having launched a Diaper Bank, a monthly First 5 Plumas newsletter, the Welcome Baby Initiative, the Brush, Book, Bed campaign, and we convened the Plumas County Food Security Workgroup. Communication channels have been improved to ensure high-risk families can easily access available care.

2. Provide the following information regarding SPCFA programs (To the extent possible, please indicate activities and outcomes supported explicitly by SPCFA funds.

Between July 1, 2025, and June 30, 2026, a total of 67 families were provided with First 5 Plumas direct services in group supports, 140 group activities took place, and a total of 3,349 services were provided by both First 5 Plumas and funded programs. Early Intervention provided 11 eligible children with 220 early intervention services. The Mindful Nurturing Parent Training Video Series was created with 26 parents watched one or more video but the training will remain in the training library so parents can access it anytime.

Countywide, ASQ developmental screenings increased by 50% in 25-26, from the previous year, with 327 screenings conducted with 178 children, delivered by 9 agencies. First 5 Plumas trained 9 staff from 3 agencies on the ASQs and signed 2 MOUs with Plumas Unified School District and Plumas Charter School to be able offer screenings at TK open houses.

First 5 Plumas provided a total of 94 children and 71 adult parents and caregivers with 1,981 service contacts during groups support activities including playgroups and Quincy, Portola, and Chester. Additionally, Roundhouse Council provided 356 service contacts, serving 7 native children and their families. Lost Sierra Kids Playgroup provided 1,012 service contacts with 52 families which includes 129 children and 59 adults served.

First 5 Plumas' Imagination Library enrollments increased to 410, with 3,798 books provided to Plumas County children in 2025-26. 11,553 books have been provided to 593 children since the program started in 2020.

The First 5 Plumas, Inclusive Early Education Workgroup met quarterly, collaborated with 14 organizations and 29 participants, to implement the Inclusive Early Education Action Plan. Accomplishments include increasing circulation of outreach materials, Child Find assessments, collaboration on advocacy documents, and website content developed by First 5 Plumas.

Help Me Grow Referrals: Family Service Coordinator provided parent coaching and referrals for 35 families with 1,600 text messages and 420 personal check-ins, and 26 low incident home visits, with 346 resources provided. Policy Impact of Evaluation Results: Development of low- incident services, meaning less than 4 home visits, based on family needs, improve coordination of groups support offerings by home visiting programs, improve outreach efforts to ensure families who need services can access them. The

Commission will continue to focus on direct services that address systems improvements that increase referrals and access to services including, health and dental, expand services that ensure all children in Plumas County receive the support they need.

3. How did the SPCFA-funded projects align with other State and locally funded efforts?

The SPCFA-funded projects aligned with other State and locally funded efforts by strategically braiding resources and expanding collaborative networks across Plumas County. Instead of operating in isolation, First 5 Plumas utilized SPCFA funding to deepen existing partnerships, enhance local systems, and accelerate progress toward shared strategic goals.

The integration of these efforts spans three primary areas of alignment:

1. Braiding State Infrastructure & Capacity Funding

First 5 Plumas successfully blended SPCFA funding with the state-level Medi-Cal Incentive Payment Program (IPP). This strategic combination significantly accelerated local capacity and systems improvement, the development of the Welcome Baby Initiative, and Help Me Grow. Braiding SPCFA funds with IPP resources allowed First 5 Plumas to build its operational capacity to become a Medi-Cal covered entity, hire essential new staff, and rapidly advance its overarching strategic goals.

2. Strengthening Local Family Support & Referral Networks

SPCFA-funded projects directly aligned with local community organizations to streamline family resources, creating a more cohesive support network that improves county-wide access to critical services:

- Plumas Rural Services & Roundhouse Council focused on expanding access to localized family supports, parent training, and targeted coaching.
- Lost Sierra Kids Playgroups & Early Intervention: Partnership efforts enhanced service navigation and community playgroups.
- System-Wide Alignment: Together, these combined efforts ensure that families do not fall through the cracks when transitioning between different local service providers.

SPCFA funding bolstered existing local and regional educational frameworks to improve early learning environments. First 5 Plumas aligned with the Plumas Unified School District, Plumas Charter School, and the Far Northern Regional Center to foster and improve inclusive early education environments. As Plumas County's dedicated child care quality improvement program, Plumas STARs integrated with these initiatives to expand the use of developmental screenings, conduct vital outreach to Family, Friend, and Neighbor (FFN) providers, and actively support inclusive early education initiatives.

By anchoring SPCFA funds into these pre-existing State and local frameworks, First 5 Plumas maximized the reach of every dollar—turning isolated grants into a sustainable, interconnected web of care for local families.

Plumas County – Revenue and Expenditure Summary Annual Report Details

The Revenue Detail section must include total revenue from tobacco tax, First 5 California funds, other state and federal funds, and other revenue. Any county that identifies Small Population County Funding Augmentation (SPCFA) revenue is required to include additional SPCFA detail when reporting expenditures.

Revenue Detail

Tobacco Tax Funds	\$	41,849
IMPACT Legacy Funds	\$	49,701
Small Population County Augmentation Funds	\$	232,854
Home Visiting Coordination Funds	\$	13,803
Other First 5 California Funds	\$	18,105
Other First 5 California Funds Description	Medi-Call Administrative Activities	
Describe source, purpose, and amount.		
500 character max.		
Other Public Funds	\$	15,383
Other Public Funds Description	Proposition 10 CECET, Proposition 10 SMIF, Proposition 56	
Describe source, purpose, and amount.		
500 character max.		
Donations	\$	1,100
Revenue From Interest Earned	\$	23,859
Grants	\$	129,374
Grants Description	Preschool development grant, CACCLAIM Grant, QCC block grant, CSSP block grant	
Describe source, purpose, and amount.		
500 character max.		
Other Funds or Revenues	\$	0
Other Funds Description	500 character max.	
Describe source, purpose, and amount.		
500 character max.		

Total Revenue

\$526,028

Plumas County - Result Area 2: Improved Child Development

first5plumas@gmail.com ▼

All entries in this section should identify the Service selection, the grantee receiving funds, the program model utilized in this expenditure, the number of children, caregivers, or providers served, as well as the total expenditure made to this investment. You can repeat the Service selection category as many times as necessary depending upon how many Grantees receive funds. You may reuse program model as many times as applicable.

Open Result Area 2 Detail Entry ▼

	Service	Grantee	Program(s)	Children	Caregivers	Providers	Expenditures
Delete - Edit	Quality Early Learning and Care Supports	CBO/Non-Profit	- Quality Counts California	246	0	64	\$107,541
Delete - Edit	Quality Early Learning and Care Supports	First 5 County Commission	- Not Applicable (First 5 Plumas - ASQ Online)	33	0	5	\$15,000
				279	0	69	\$122,541

Plumas County - Result Area 1: Improved Family Support

first5plumas@gmail.com ▼

All entries in this section should identify the Service selection, the grantee receiving funds, the program model utilized in this expenditure, the number of children, caregivers, or providers served, as well as the total expenditure made to this investment. You can repeat the Service selection category as many times as necessary depending upon how many Grantees receive funds. You may reuse program model as many times as applicable.

Open Result Area 1 Detail Entry ▼

	Service	Grantee	Program(s)	Children	Caregivers	Providers	Expenditures
Delete - Edit	Family Literacy and Book Programs	CBO/Non-Profit	- Dolly Parton's Imagination Library	410	410	0	\$4,188
Delete - Edit	General Family Support	First 5 County Commission	- Five Protective Factors	94	71	0	\$40,379
Delete - Edit	General Family Support	CBO/Non-Profit	- Five Protective Factors	9	6	0	\$30,000
Delete - Edit	General Family Support	CBO/Non-Profit	- Five Protective Factors	29	17	0	\$2,900
Delete - Edit	General Family Support	CBO/Non-Profit	- Five Protective Factors	0	27	0	\$28,198
				542	531	0	\$105,665

All entries in this section should identify the Service selection, the grantee receiving funds, the program model utilized in this expenditure, the number of children, caregivers, or providers served, as well as the total expenditure made to this investment. You can repeat the Service selection category as many times as necessary depending upon how many Grantees receive funds. You may reuse program model as many times as applicable.

Open Result Area 3 Detail Entry

	Service	Grantee	Program(s)	Children	Caregivers	Providers	Unique Families	Expenditures	No Pop. Explanation
Delete - Edit	Early Intervention	County Office of Education/School District	- Mild-to-Moderate Supports	11	22	0	0	\$5,000	
Delete - Edit	Early Intervention	First 5 County Commission	- Care Coordination and Linkage	94	71	0	0	\$14,195	
Delete - Edit	General Health Education and Promotion	CBO/Non-Profit	- Not Applicable (Diaper Bank - PCIRC)	16	16	0	0	\$3,000	
Delete - Edit	Oral Health Education and Treatment	First 5 County Commission	- Other - Describe county commission local efforts	647	0	0	0	\$5,000	
Delete - Edit	Perinatal and Early Childhood Home Visiting	First 5 County Commission	- Not Applicable (Home Visiting and Welcome Baby Program)	26	26	0	0	\$16,740	
				794	135	0	0	\$43,935	

All entries in this section should identify the Service selection, the grantee receiving funds, the program model utilized in this expenditure, if applicable, as well as the total expenditure made to this investment. You can repeat the Service selection category as many times as necessary depending upon how many Grantees receive funds. You may reuse program model as many times as applicable.

Open Result Area 4 Detail Entry

	Service	Grantee	Program	Expenditures	SPCFA Funding Level
Delete - Edit	Systems Building	Other Private/For Profit	- Early Identification and Intervention	\$18,100	Not Funded
Delete - Edit	Systems Building	CBO/Non-Profit	- Health Systems	\$16,740	Not Funded
Delete - Edit	Systems Building	First 5 County Commission	- Family Resiliency	\$27,842	Not Funded
				\$62,682	

The Expenditure Detail section provides a summary of program, administrative, and evaluation expenditures. Refer to the [First 5 Financial Management Guide](#) for detailed expenditure specifications. Recipients of Small Population County Fund Augmentation (SPCFA) funds are required to submit additional expenditure details in the SPCFA Expenditure Detail form.

Expenditure Details		
Program Expenditures	\$	334,823
Administrative Expenditures	\$	69,982
Evaluation Expenditures	\$	12,675
Total Expenditures	\$	417,480
Excess (Deficiency) Of Revenues Over (Under) Expenses	\$	108,548

 Plumas County - Other Financing Sources

The Other Financing Sources section captures transactions that do not fall into one of the pre-defined categories.

Other Financing Sources

Sale(s) of Capital Assets	\$	0
Other	\$	0
Specify source below		
Other Description (500 char max.) Required if other source above specified.		
Total Other Financing Sources		0

 Plumas County - Net Change In Fund Balance

The Net Change in Fund Balance section captures year-to-year changes in county commission fund balances and must agree with the governmental fund financial statements.

Net Change In Fund Balance

Fund Balance - Beginning	\$	563,293
Fund Balance - Ending		671,841
Net Change In Fund Balance		108,548

This section collects data related to county commission fund balances and must match the audited financial statements. Refer to the [First 5 Financial Management Guid](#)

Fiscal Year Fund Balance

Nonspendable	\$	0
Restricted	\$	0
Committed	\$	82,996
Assigned	\$	588,845
Unassigned	\$	0
Total Fund Balance		671,841
Fund Balance – Ending		671,841

Notice: Fund Balance Ending and Total Fund Balance must be equal to submit final annual report.

Annual Report Details – Demographic Worksheet

Plumas County - Population Served

first5plumas@gmail.com

To the extent possible, counts of persons served should be unduplicated for AR-2. County commissions should aggregate number of persons served across Results/Services/Grantee Types reported in AR-1 to complete the Demographic Worksheet. Because duplicated counts are allowed in the AR-1, the total number of persons for demographic data reported in the AR-2 should be the same or less than the number of persons reported in the AR-1.

Open Population Served Data Entry

	Demographic Description	Number
Delete	Children Less than 3 Years Old	231
Delete	Children from 3rd to 6th Birthday	468
Delete	Children – Ages Unknown (birth to 6th Birthday)	1,857
Delete	Primary Caregivers	597
Delete	Providers	64
	Total Population To Match	3,153
	Total Population Served	3,217

Plumas County - Race/Ethnicity of Population Served

first5plumas@gmail.com

The Race/Ethnicity of Population Served section captures unduplicated counts of program participants by racial and ethnic category. These categories follow conventions of the California Department of Finance and U.S. Census Bureau.

Open Race/Ethnicity Data Entry

	Race/Ethnicity Category	'Other' Description	Number of Children	Number of Primary Caregivers
Delete	Alaska Native/American Indian		20	4
Delete	Hispanic/Latino		29	4
Delete	Asian		2	0
Delete	Non-Hispanic Black or African American		16	0
Delete	Non-Hispanic White		162	0
Delete	Other – Specify with text box	More than one race	17	0
Delete	Unknown		2,310	589
Totals MUST match 'Total Population To Match' derived from population served form.			2,556	597

Population Served

Numbers previously supplied by your county

• Children Less than 3 Years Old

231

• Children from 3rd to 6th Birthday

468

• Children – Ages Unknown (birth to 6th Birthday)

1,857

Total Number Children Served

2,556

• Primary Caregivers

597

Total Number Primary Caregivers Served

597

Total Population To Match: 3,153

• Providers

64

Total Population Served: 3,217

The Primary Language Spoken in the Home section captures the primary language predominantly or exclusively spoken at home for the population served. If the participant is bilingual, county commissions should enter the language that is likely the dominant language in the home.

Open Language Data Entry

	Language	'Other' Description	Number of Children	Number of Primary Caregivers
Delete	Other - Specify with text box	Maidu	7	4
Delete	Spanish		12	4
Delete	English		157	0
Delete	Unknown		2,380	589
Totals MUST match 'Total Population To Match' derived from population served form.			2,556	597

Population Served

Numbers previously supplied by your county

• Children Less than 3 Years Old

231

• Children from 3rd to 6th Birthday

468

• Children – Ages Unknown (birth to 6th Birthday)

1,857

Total Number Children Served

2,556

• Primary Caregivers

597

Total Number Primary Caregivers Served

597

Total Population To Match: 3,153

• Providers

64

Total Population Served: 3,217

Racial and Ethnic Served



Numbers previously supplied by your county

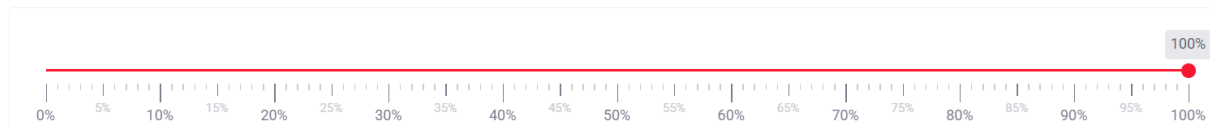
Category	Children	Primary Caregivers
Alaska Native/American Indian	20	4
Hispanic/Latino	29	4
Asian	2	0
Non-Hispanic Black or African American	16	0
Non-Hispanic White	162	0
Other – Specify with text box More than one race	17	0
Unknown	2,310	589
Totals:	2,556	597

Race/Ethnic Served Total: 3,153

As background for annual reporting, First 5 California would like to understand possible duplication in numbers of children and families served by county commissions.

Degree of Duplication

For the population counts entered into the AR-2 Demographic Worksheet, please estimate the approximate level of duplication. On the estimation scale, the rate of duplication is indicated in 5 percent increments. Zero percent represents no duplication and 100 percent represents total duplication (i.e., persons served are likely to have been counted twice).



Confidence in Data

Please rate the level of confidence you place in this assessment of duplication:

- ☐ Not sure
- ☐ Somewhat confident
- ☒ Moderately confident
- ☐ Very confident

Note: "Very confident" could mean that data analysts computed the rate of duplication by counting unique individuals across different programs. "Not sure" could mean this assessment is a guess.

Additional Details (Optional)

Would you like to share any additional information about the duplication assessment for the AR-2 Demographic Worksheet?

The population of children from ages 0 to 6 is approximately 1,000 children in Plumas County, where as. the number of all children participating in Plumas STARs alternate sites and other programs is far greater than the count of individual children, so there is duplication which is estimated to be triple the unduplicated number.

Language Served



Numbers previously supplied by your county

Language	Children	Primary Caregivers
• Other - Specify with text box	7	4
• Spanish	12	4
• English	157	0
• Unknown	2,380	589
Totals:	2,556	597

Language Served Total: 3,153



Commission Meeting:
October 19, 2026
Agenda Item: VI. b.

DATE: October 19, 2026

TO: First 5 Plumas Commissioners

FROM: Pamela Becwar, Executive Director

RE: Commission will take action on contract with Rachael Brothers

RECOMMENDATION:

Take ACTION to approve contract with independent contractor, Rachael Brothers, for \$10,000 from January 2027 to June 2027.

Rachael was first contracted in 24-25 to convene the Inclusive Early Education Workgroup and an Action Plan was published in 2025. The remaining work includes aligning Help Me Grow service navigation with Pear Suite data systems in order to have a referral system in place. The funding will come from the Small Population County Funding Augmentation grant.

Thank you.
