



October 16, 2023  
9:00 a.m. – 11:00 a.m.  
Public Health Conference Room  
270 Hospital Road, Quincy, CA 95971

### MEETING AGENDA

1. **ROLL CALL/INTRODUCTIONS:** Rachelle Hines, Chairperson
2. **APPROVAL OF MINUTES: June 5, 2023\* (5 Minutes)** **ACTION**
3. **Fiscal Items: Commission will take action on the following budget items: (30 Minutes)**
  - a. Public Hearing and Action on the:
    - i. Draft PCCFC Financial Audit FY 2022-2023\* **ACTION**
    - ii. Annual Report FY 2022-2023 to First 5 California\* **ACTION**
4. **Public Comment (5 Minutes)**
5. **Commission Membership (5 minutes)**

Commission will take Action to accept the resignation of Commissioner, Dana Loomis. **ACTION**

Commission will take Action on a two-year appointment for membership for applicants:

  - a. Kelly Ann Bonnell, Feather River College, Early Childhood Education, Professor/Coordinator **ACTION**
  - b. Dana Krinsky, Pluma County Public Health Agency, Interim Director **ACTION**
6. **Reports (30 Minutes) DISCUSSION**
  - a. Executive Director's Report
  - b. Commissioner's Reports-Commissioners may report on local, regional, or state issues that impact children ages 0-5 and their families.
7. **Program Development (45 Minutes)**
  - a. The Commission will take action on the Service Agreement Contract: PCCFC23-24 AEssue, \$4,330, Implementation of Home Visitor – Regional Technical Assistance grant, Fatherhood Engagement. **ACTION**
  - b. The Commission will take action to approve the Service Agreement Contract: PCCFC23-24 PRS CSPP, \$8353.30. Plumas STARS funding was previously \$92,104, but will be increased to \$100,457 The additional funding will service CSPP sites and is pass-through funding from the LPC. **ACTION**
  - c. The Commission will take action on the Amendment to the Service Agreement Contract: PCCFC23-24 PUSD EI, previously \$11,500, amended to \$20,000 with SPCFA funding. **ACTION**
8. **PUBLIC COMMENT**

## **9. NEXT MEETING DATES:**

**Public Health Conference Room, 207 County Hospital Rd, Quincy**

November 6, 2023, 9 a.m. to 11 am.

January 8, 2024, 9 a.m. to 11 am.

February 5, 2024, 9 a.m. to 11 am. Conflicts with First 5 CA Summit

March 4, 2024, 9 a.m. to 11 am.

April 1, 2024, 9 a.m. to 11 am. Conflicts with Spring break

May 6, 2024, 9 a.m. to 11 am.

June 3, 2024, 9 a.m. to 11 am.

## **10. ADJOURNMENT**

Anyone wishing information on the PCCFC agenda, OR disability related accommodations, should contact; Pamela Becwar, Executive Director, (503)-924-9140, or at [first5plumas@gmail.com](mailto:first5plumas@gmail.com)

The order in which agenda items are considered may be subject to change. All First 5 Plumas Commission Meeting Agendas are posted online according to open meeting rules (California Brown Act).

Public Comment may be made prior to and during any Commission Action items.



**June 5, 2023**

**9:00 a.m.-10:30 a.m.**

**Public Health Conference Room**

**270 Hospital Road, Quincy, CA 95971**

### **DRAFT MINUTES**

1. ROLL CALL/INTRODUCTIONS: Rachelle Hines, Chairperson,  
Call to order: 9:01 a.m.

Commissions: Kendrah Fredricksen, Rachelle Hines, Dana Loomis, Neal Caiazzo, Brenda Portee,

Absent: Dwight Ceresola

Public: Jana McDowell, Lauren Davis

Staff: Pam Becwar

2. APPROVAL OF MINUTES: May 1, 2023\* (5 Minutes)

Motion: Dana Loomis. Second: Neal Caiazzo. Carried.

3. Fiscal Items\* Commission will take action on the following budget items: (30 Minutes)

- a. Projected Expenditure Report FY 2022-2023 Motion: Neal Caiazzo Second: Kendrah Fredricksen. Carried.

- b. Proposed Budget Package FY 2023-2024 Motion: Brenda Portee. Second: Dana Loomis. Carried.

- c. GASB 54 Fund Balance Report as of May 25, 2023 Motion: Kendrah Fredricksen. Second: Neal Caiazzo. Carried

4. Public Comment (5 Minutes)

Public Health: Peri Natal conference. Butte County.

Dana Loomis is retiring.

5. Commission Membership (5 minutes) ACTION

Commission will take Action on a two-year appointment for membership for applicant, James Wilson. Motion: Kendrah Fredricksen. Second: Dana Loomis. Carried

6. Reports (20 Minutes) DISCUSSION

- a. Executive Director's Report (ED will attach Director's report to minutes)

- b. Commissioner's Reports-Commissioners may report on local, regional, or state issues that impact children ages 0-5 and their families.

Dana Krinsky will be interim commissioner per the appointment of Dana Loomis.

7. Program Development (30 Minutes)

Commission will take action on the FY 22-23 Service Agreement Contracts:

a. PCCFC23-24PCPHA-\$100,000 Plumas County Public Health Agency-Home Visitation

Motion: Kendrah Fredricksen. Second: Brenda Portee. Abstain: Dana Loomis.

b. PCCFC23-24PCPHADATA-\$8,500 Plumas County Public Health Agency – Data Motion: Kendrah

Fredricksen. Second: Neal Caiazzo. Abstain: Dana Loomis.

c. PCCFC23-24RC-\$30,000 Roundhouse Council-Home Visitation

Motion: Dana Loomis. Second: Kendrah Fredricksen. Carried.

d. PCCFC23-24EI-\$11,500 Plumas Unified School District Early Intervention

Motion: Brenda Portee. Second: Dana Loomis. Carried.

e. PCCFC23-24SN-\$5,800 Smith and Newell Audit Firm

Motion: Kendrah Fredricksen. Second: Neal Caiazzo. Carried.

f. PCCFC23-24HV-BL \$20,000 B. Lory Implementation of Home Visiting-TA Grant Motion: Kendrah

Fredricksen. Second: Dana Loomis. Carried.

g. PCCFC23-24PRSIMPACT-\$ 92,094 Implementation of IMPACT Grant

Motion: Brenda Portee. Second: Dana Loomis. Carried.

8. Meeting Schedule FY 2023-2024

Motion: Brenda Portee. Second: Dana Loomis. Carried.

9. PUBLIC COMMENT - None

10. NEXT MEETING DATES:

◆ October 2, 2023 (Quincy) ◆ November 6, 2023 (Quincy) (No meetings July, August, September)

11. ADJOURNMENT 9:40 a.m.

June 5, 2023

## Executive Director's Report

Pamela Becwar



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### Activities/Topics:

Imagination Library: Fully funded for FY 23-24. LPC and Rotary have paid for outreach materials. Please help publicize program!

Children's Fair, May 13, 2023: Over 300 children attended.

Plumas STARS – We are collaborating on the IMPACT and QCC grant applications and planning for a reduction of funding. First 5 grantees' SOW will include participation in Plumas STARS.

Kindergarten Round Up: First 5 Plumas is coordinating with LPC to make sure the possible lack of funding will have a minimal impact.

UPK: The LPC has a planning grant to coordinate and plan for the trend toward child care providers serving younger children. First 5 Plumas is support this effort and may want to provide incentives for child care providers to attend working groups.

Parent Supports: New Playgroups in Blairsden and Quincy.

### Professional Development:

CalTrin's Performance Management Workshop

### Funding:

**Imagination Library** – PUSD has dedicated up to \$10,000 for 23-24 for Imagination Library.

**First 5 California Home Visit Regional Technical Assistance Funding** (\$113,852 over 2 years for Plumas County).

**Quality Counts California Block Grant, Fiscal Year 2023-24 – \$21,433 - GRANTED**

**IMPACT Legacy RFA** – due June 12, 2023

### ED Meetings Attended:

KRUP with Emily Pruitt, school nurse

Imagination Library affiliate

QCC Meeting w/ PRS

Roundhouse Council grantee meeting

Plumas County Library, Imagination Library planning

Plumas County public hearing to support birth center

First 5 CA SPCFA, ED meeting

First 5 CA ED meeting state-wide  
Plumas County Fiscal Officer meeting  
LPC meeting  
QCC Meeting with PRS follow up  
IMPACT webinar  
Supporting the Transition to Elementary School Webinar  
Family First grantee meeting and Data Manager check-in  
Rachelle Hines, Commission Chair, meeting  
SEI Consultant, Lisa Watson, database wrap-up  
PUSD, Superintendent Roderick and Jessica Stone, funding request for Imagination Library and Early  
Intervention grantee meeting  
Plumas County Library, Imagination Library planning  
Children's Council meeting  
UPK Planning Discussion

**Commission meeting:  
10/16/2023  
Agenda Item: VI. a. and b.**

**DATE:** 10/12/2023

**TO:** First 5 Plumas Commissioners

**FROM:** Pamela Becwar

**RE: Commission will take action on the resignation of Dana Loomis and the membership applications of Dana Krinsky and Kelly Ann Bonnell**

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**RECOMMENDATION:**

Take ACTION to accept the resignation of Commissioner Loomis. Commissioner Dana Loomis resigned his commission position upon his retirement, as of June 30, 2023, as the director of Plumas County Public Health Agency.

Take ACTION to approve the membership of Kelly Ann Bonnell. Kelly Ann Bonnell, Feather River College, Early Childhood Education, Professor/Coordinator, met with the executive director, Pamela Becwar to discuss membership as representation for Early Childhood Education.

Take ACTION to approve the membership of Dana Krinsky as representation for Plumas County Public Health Agency, as mandated by Proposition 10 Legislation, and recommended by Dana Loomis upon his retirement.

Please see the Commissioner Membership matrix on the next page.

Contact me if you have any questions.

Thank you.

# First 5 Plumas County Children and Families Commission

## Membership Matrix (Revised 6/22/2023)

Name	Member Designation	Geographic Area	Representation	Diverse Populations	Term Expires	Office Title	Office Expires
James Wilson	At-Large	County-wide			6-2025		
<sup>1</sup> Dwight Ceresola	County BOS Representative	County-wide	LG: Local Government		3-2025		
Kendrah Fredricksen	At-Large	Quincy			5-2025	<b>Vice Chair</b>	<b>5-2025</b>
<b>VACANT</b>							
<sup>1</sup> Dr. Dana Loomis (appointing Assistant Director)	County Health Dept. Director	County-wide	H: Healthy Children	Low income Children & Families	Retired 6/30/23		
Rachelle Hines	At-Large	Quincy	Parents	Children with Sp. Needs and Disabilities	5-2025	<b>Chair</b>	<b>5-2025</b>
<b>VACANT</b>							
Brenda Poteete	At-Large ECE	County-wide	Early Childhood Education	Low income children and families	5-2024	<b>Treasurer</b>	<b>5-2025</b>
<sup>1</sup> Neal Caiazzo	Social Services County Director	County-wide	SF: Strong Families	Child and Families at-risk	5-2025		

<sup>1</sup>Members mandated by Proposition 10 Legislation

**H: Healthy Children**  
**ECE: Early Childhood Education**  
**LG: Local Government**  
**SF: Strong Families**

**Note: Commissioners serve two-year terms and may be appointed to unlimited subsequent terms**





Plumas County Children and Families Commission

Commission Meeting:  
10/16/2023  
Agenda Item: VII. a - c

**DATE:** 10/12/2023

**TO:** First 5 Plumas Commissioners

**FROM:** Pamela Becwar

**RE: Service Agreement Contracts and Amendments FY 23-24**

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**RECOMMENDATION:**

Recommendation to approve the following Service Agreement Contracts and Amendments:

1. The Commission will take action to approve Service Agreement Contract PCCFC23-24AEssue with Andre Essue. Professional services include Home Visitor/Service Providers trainings designed to increase male involvement in home visiting programs and parent leadership activities as identified in the Home Visitor-Regional Technical Assistance (HV-RTA) scope of work, supporting Improved Family Function. The HV-RTA contract is being executed by First 5 Sonoma with First 5 Plumas, FY 23-24, total funding, \$57,047, for regional and local implementation of home visiting coordination and Partnership Healthcare Plan learning communities.
2. The Commission will take action to approve the Service Agreement Contract: PCCFC23-24 PRS CSPP, \$8353.30 which is funding for Plumas STARS to provide quality improvement services to CSPP sites (this is pass-through funding from the Plumas County Early Childhood Care and Education Council).
3. The Commission will take action on the Amendment to the Service Agreement Contract for \$9,500: PCCFC23-24 PUSD EI, previously \$11,500, amended to \$20,000 with SPCFA funding. SPCFA funding was already dedicated to PUSD EI. First 5 Plumas's budget was over spent last fiscal year by \$80,143, this does not impact EI funding allocations. This was not understood by the new ED when the FY 23-24 budget was developed. Additionally, First 5 Plumas has submitted a budget change request (BCR) to SPCFA for underspent funds in previous year, BCR is pending.

<b>Contract No.</b>	<b>Amount</b>	<b>Grantee/ Contract or</b>	<b>Services</b>	<b>FY 22-23 Contract In Compliance</b>
1. PCCFC23-24AEssue	\$4,330	Adnre Essue	Fatherhood Engagement as part of the HV_RTA grant funding	N/A
2. PCCFC23-24 PRS IMPACT	\$8353.30	PRS	Plumas STARS funding to serve CSPP sites	Yes
3. PCCFC23-24 PUSD EI	\$9,500	PUSD	Early Intervention Services	Yes

## Executive Director's Report

Pamela Becwar  
October 16, 2023



**Staffing:** Jaye Bruce submitted her resignation last week. I know that you will all want to join me in thanking her for her many years of service to First 5 Plumas and the families of Plumas County. Many of us have been personally touched by her dedication and expertise. Jaye always had a special way of raising up the importance of healthy touch and communication with our babies. Thank you, Jaye and all the best, in your next chapter.

### **Project Updates:**

**Imagination Library** – PUSD has dedicated up to \$10,000 for FY 23-24 for Imagination Library. Enrollments have grown from 84 to 221 since July 1, 2023 (Goal is 350 children enrolled this year). Half of those enrollments were done online.

### **First 5 California Home Visit Regional Technical Assistance Funding**

(\$113,852 over 2 years for Plumas County).

Local plan will:

- 1) Continue building or strengthening a range of systems coordination and integration activities; and/or
- 2) develop & implement community-informed policies, practices, and/or resources that center around families lived experience; and/or
- 3) identify and address local system inequities.

Priority Outcome: Increase early detection of developmental and behavioral health concerns among infants and toddlers and improve access to early intervention services.

Priority Outcome 1C: Increase support for pregnant and new parents to strengthen their parenting capacity, especially those at-risk.

Implementation Plan:

- Coordinated screening, referral, intake
- Establishing or strengthening a core group of parents in regularly providing feedback about screening tools, collection and sharing of data: Plumas Parents, meetings with stipends
- Effective strategies to engage fathers
- Conducting an analysis of existing infrastructure, staffing, policies, and practices, and developing a plan to address one or more root causes of inequities.

## Funding Contract Expenditure

Agency/Contractor	Contract #	Contract Amount
PRS - Plumas Stars	PCCFC23-24 PRS IMPACT	\$92,104
PH - HV	PCCFC23-24PCPHA HV	\$100,000
PH - Data	PCCFC23-24PCPHA Data	\$8500
EI (amended)	PCCFC23-24PUSD-EI	\$20,000
Roundhouse	PCCFC23-24 RC	\$30000
Blory	PCCFC23-24 Blory	\$20,000
AEssue (anticipated)	PCCFC23-24 Aessue	\$4330
PRS – CSPP (anticipated)	PCCFC23-24PCPHA CSPP	\$8,353
Imagination Library	PCCFC23-24PUSD IL	\$6,000

## Funding Revenue

Invoice Submissions - Agency	Contract	FY Amount
First 5 CA	QCC BG 23-24	\$21,443.00
First 5 CA	SPCFA - F5CA	\$302,319.13
PUSD LPC	CSPP	\$8,353.30
F5 Shasta	IMPACT	\$92,104.00
F5 Sonoma	HV-RTA	\$57,047.01

## Professional Development:

- Protective Factors and Adverse Childhood Experiences (ACEs)
- Time, Trust, and Power: Lessons from Parent Leaders on Building an Inclusive Human Services System Webinar
- Measuring Success: Program Evaluation Basics
- F5CA Annual Reports Training
- “How About Dad?”: Father Engagement Basics

## ED Meetings/Events attended:

Public Health Community Health Improvement Plan Stakeholders meeting  
WIC collaboration meeting  
20,000 Lives  
Eastern Plumas Health Fair  
Commissioner James Wilson check-in  
MAA Training  
UPK Mixed Delivery Quality and Access Workgroup  
Imagination Library statewide launch  
Home Visitor Quarterly Grantee meeting  
IMPACT Grantee Feedback  
Plumas Adults Against Tobacco Taskforce Meeting

Music Together for Plumas County  
Introduction to CalKIDS Program - First 5 Plumas  
Home Visiting Regional TA Kick Off Meeting (Partnership Healthcare Plan)  
HV Implementation Planning session  
Partnership HealthPlan of California (PHC) (with WIC and James Wilson)  
Plumas County Community Cafe 2023  
Commission Chair Rachelle Hines check-in

**Standing Meetings:**

First 5 Disaster  
Regional HUB  
Small County ED Monthly meeting  
F5 Association ED meeting  
Plumas County Early Care and Education Council (LPC)  
Regional - North Eastern First 5 ED